

MINUTES
RENEWABLE WATER RESOURCES
561 MAULDIN ROAD
GREENVILLE, SC 29607
MONDAY, FEBRUARY 26, 2024 – 1:30 P.M.



BOARD OF COMMISSIONERS' CENTENNIAL AD HOC COMMITTEE MINUTES

Minutes of Renewable Water Resources (ReWa) Centennial Ad Hoc Committee Meeting held Monday, February 26, 2024.

The meeting was called to order by Committee Chair Fletcher at 1:30 P.M.

Commissioners Present: Committee Chair George Fletcher, Emily DeRoberts, Ray C. Overstreet and Phyllis Henderson

Commissioners Absent: None

Non-Committee Members Present: R. L. Fogleman, Jr. and John T. Crawford, Jr.

Staff Present: Chief Executive Officer Joel Jones, Chief Operating Officer Rebecca F. West, Director of Communications Chad Lawson, Communications Business & Operations Manager Gina Freeman, Senior Executive Administrator Rebecca A. Steifle, Executive Administrative Assistant Kendra McCaskill and IT Desktop Support Administrator John Ryan

Visitors Present: Dorothy Freeman Self, Founder and Principal, Anna Champion, Corporate Account Manager and Stephanie Swenson, Corporate Account Manager of dfs creative concepts

CEO Jones provided a brief update on communications to the Committee which would be discussed in-depth later in the meeting and provided a brief update on the trail project.

Dorothy Self, Owner & Founder of dfs creative concepts provided a presentation with the following agenda:

1. 24 Month Overview
2. Q1 and Q2 Overview
3. Specifics
4. Open Discussion

Ms. Self reviewed the 2023-2025 big picture project timeline. She then reviewed the project timeline of Q1 and Q2 in depth. This included: account management, monthly Eblast, social & digital ads, centennial logo, media kit, media partner list, 2025 calendar design, ReWa Gives Back, SC Historical Marker, muralist information, the Upcountry History Museum Exhibit, Honor Garden Dedication, commemorative film, and press releases. Questions were answered by Ms.

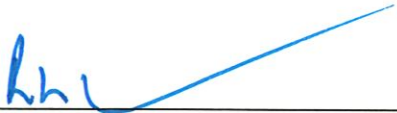
Self, CEO Jones, and Director Lawson about the timeline and various details. A brief discussion was held regarding the UCHM exhibit and where staff were in the process with UCHM.

A brief discussion was held regarding the Centennial budget. Committee Chair Fletcher requested a copy of the Centennial budget.

Ms. Freeman addressed Committee Chairman Fletcher's request to be copied on all Centennial correspondence. She stated the dfs team and ReWa staff agreed that all correspondence should come from one source and that would be Ms. Self. She indicated the Committee will receive a bi-weekly 1-page summary report with progress and important updates.

There being no further business, the meeting was adjourned at 2:32 P.M.

APPROVED:



R. L. FOGLEMAN, JR., CHAIRMAN



CLINTON J. THOMPSON, SECRETARY/TREASURER

Notification of meeting was distributed on February 23, 2024, to The Greenville News, Tribune Times, The Laurens County Advertiser, The Spartanburg Herald Journal, The Anderson Observer, Greenville County Council, www.rewaonline.org, and ReWa Headquarters.

RENEWABLE WATER RESOURCES
BOARD OF COMMISSIONERS' CENTENNIAL AD HOC COMMITTEE MEETING

RENEWABLE WATER RESOURCES
561 MAULDIN ROAD
GREENVILLE, SC 29607
MONDAY, FEBRUARY 26, 2024 – 2:30 P.M.



OPERATIONS AND PLANNING COMMITTEE MEETING MINUTES

Minutes of Renewable Water Resources (ReWa) Operations and Planning Committee Meeting held Monday, February 26, 2024, at ReWa Headquarters.

The meeting was also held virtually via ZOOM.

The meeting was called to order by Committee Chairman Daniel K. Holliday at 2:35 P.M.

Committee Members Present: Daniel K. Holliday, John T. Crawford Jr., Phyllis Henderson, Tab Patton, and Ray C. Overstreet

Committee Members Present via Zoom: None

Committee Members Absent: None

Non-Committee Members Present: R. L. Fogleman, Emily K. DeRoberts and George Fletcher

Non-Committee Members Present via Zoom: None

Staff Present: Chief Executive Officer Joel Jones, Chief Operating Officer Rebecca West, Chief Financial Officer Cathy Caldwell, Operations Services Officer Angie Price, Technical Services Officer David Niese, Director of Business Services Julie Dacus, Director of Engineering Becca Bowyer, Director of Water Resource Recovery Brian Smith, Director of Information Technology Toby Louris, Controller Eric Giryluk, Wet Weather Program Manager David Rankin, Planning and Development Program Manager James Clardy, Infrastructure Program Manager Zach Dukes, IT Desktop Support Analyst John Ryan, Senior Executive Administrator Rebecca Steifle, Executive Administrative Assistant Kendra McCaskill, and Engineering Administrative Assistant Megan Smith

Other staff members were also present via ZOOM.

Visitors Present: Reid Lehman, Board Consultant

Georges Creek WRRF Carrousel Aerators Purchase Contract Award

Commissioner Henderson motioned that the Board award the Aerators Purchase to Ovivo USA and authorize the Chief Executive Officer to execute a contract for this Purchase Contract in an amount not to exceed \$823,940.00.

The motion was seconded by Commissioner Crawford and carried unanimously.

Mauldin Road WRRF Dewatering System Upgrade Detailed Design Services Contract Amendment

Commissioner Crawford motioned that the Board award the Mauldin Road WRRF Dewatering System Upgrade Design Services to GHD Consulting Services, Inc. and authorize the Chief Executive Officer to execute Amendment No. 1 for \$1,697,320, increasing the overall contract to a not-to-exceed amount of \$1,875,282.

The motion was seconded by Commissioner Henderson and carried unanimously.

Highway 25 Business Park Phase 2 – Transfer of Assets to MetroConnects

Commissioner Henderson motioned that the Board grant the transfer of identified gravity sewer, manholes, and permanent sewer easement to MetroConnects and authorize the Chief Executive Officer and/or his designee to execute the transfer of assets.

The motion was seconded by Commissioner Crawford and carried unanimously.

Other Business

Operations Services Officer Price gave an update on the Mauldin Road Biosolids Storage project. A brief discussion was held. No action resulted.

There being no further business, the meeting was adjourned at 2:57 P.M.

APPROVED:



R. L. FOGLEMAN, JR., CHAIR



CLINTON J. THOMPSON, SECRETARY/TREASURER

RENEWABLE WATER RESOURCES
561 MAULDIN ROAD
GREENVILLE, SC 29607
MONDAY, FEBRUARY 26, 2024 – 3:15 P.M.



GOVERNANCE AND FINANCE COMMITTEE MEETING MINUTES

Minutes of the Renewable Water Resources' (ReWa) Governance and Finance Committee Meeting held Monday, February 26, 2024, at 3:15 P.M. at ReWa Administrative Headquarters.

The meeting was also held virtually via ZOOM.

Committee Members Present: Committee Chair Thomas H. Coker III, John T. Crawford Jr., Emily K. DeRoberts, and George W. Fletcher.

Committee Members Absent: Daniel P. Hamilton

Committee Members Present via Zoom: None

Non-Committee Members Present: Board Chair R.L. Fogleman

Non-Committee Members Present via Zoom: None

Staff Present: CEO Joel Jones, COO Rebecca West, CFO Cathy Caldwell, Technical Services Officer David Niesse, Operations Services Officer Angie Price, Director of Engineering Becca Bowyer, Director of Resource Recovery Brian Smith, Director of Business Service Julie Dacus, Controller Eric Gyrluk, Director of Information Technology Toby Louis, Customer Service Supervisor Veronica Davis, Senior Executive Administrator Rebecca Steifle, Accountant Kayla Quick, and IT Desktop Support Administrator John Ryan.

Visitors Present: Reid Lehman, Board Consultant

The meeting was called to order by Commissioner Coker at 3:16 P.M.

Investment Summary

The Committee reviewed the Investment Summary.

Summary of Financial Condition

The Committee reviewed the Investment Summary.

New Account Fee (NAF) Classification Report

The Committee reviewed the NAF Classification Report.


Sustainability Services Scorecard

The Committee reviewed the Human Resources Scorecard.

RENEWABLE WATER RESOURCES
GOVERNANCE AND FINANCE COMMITTEE MEETING MINUTES

The Committee meeting was adjourned at 3:36 pm.

APPROVED:



R.L. FOGLEMAN, JR., CHAIR



CLINTON J. THOMPSON, SECRETARY/TREASURER

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MINUTES
RENEWABLE WATER RESOURCES
561 MAULDIN ROAD
GREENVILLE, SC 29607
MONDAY, FEBRUARY 26, 2024 - 4:00 P.M.



BOARD OF COMMISSIONERS' MEETING MINUTES

Minutes of Renewable Water Resources' (ReWa) Board of Commissioners' Meeting held Monday, February 26, 2024, at ReWa Headquarters

The meeting was also held virtually via ZOOM

The meeting was called to order by Chair Fogleman at 4:00 P.M.

Commissioners Present: Chair Fogleman, Vice Chair Emily K. DeRoberts, Secretary/Treasurer Clint Thompson, Thomas K. Coker, III, John T. Crawford, Jr., George Fletcher, Daniel P. Hamilton, Phyllis Henderson, Danny K. Holliday, Ray C. Overstreet, and Tab Patton

Commissioner Absent: None

Staff Present: Chief Executive Officer Joel H. Jones, Chief Operating Officer Rebecca F. West, Chief Financial Officer Cathy Caldwell, Technical Services Officer David Niese, Operations Services Officer Angie Price, Director of Workforce Engagement Jay Blankenship, Director of Engineering Rebecca Bowyer, Director of Business Services Julie Dacus, Director of Communications Chad Lawson, Director of Information Technology Toby Louris, Director of Water Resource Recovery Brian Smith, Controller Eric Giryluk, Customer Service Supervisor Veronica Davis, Strategic Communications Manager Dudley Brown, Environmental Health & Safety Specialist Charles Rogers, Senior Executive Administrator Rebecca Steifle, Executive Administrative Assistant Kendra Kennedy, and IT Desktop Support Analyst John Ryan

Staff Present via ZOOM: IT Customer Support Manager Chris Lienau

Visitors Present: Reid Lehman, Board Consultant

Visitors Present were also present via ZOOM

COO West recognized the recent ReWa Apprenticeship graduates. Graduates included: Patty Carcamo, Customer Service Analyst; Paul Schuwer, Lower Reedy WRRF Lead Operator; and Kai Wolschke, Mauldin Road WRRF Lead Operator. These associates completed the one-year program hosted by the Department of Labor Apprenticeship Program by completing 144 hours of job-related education. COO West also recognized Chris Hailey, Electrical Technician. Mr. Hailey completed the four-year program as an Industrial Electrician by completing 576 hours of job-related education and passing his Journeyman exam. These employees help to build the

culture of learning and mentoring by their dedication to ReWa's community. The Board expressed its appreciation for each of these associates and their dedication to ReWa.

Safety Moment

Environmental Health & Safety Specialist Charles Rogers provided the Safety Moment.

Verbal Report

Centennial Ad Hoc Committee Chairman Fletcher gave a verbal report of the February 26, 2024, Ad Hoc Committee meeting. He encouraged all Commissioners to review the PowerPoint presentation provided by dfs creative solutions which is in the BoardDocs Library.

Consent Agenda

Commissioner Henderson made a motion to approve the consent agenda. Commissioner Coker seconded the motion. Motion carries unanimously.

Governance and Finance

Committee Chairman Coker provided an update on the February 26, 2024, Investment Summary, Summary of Financial Condition and Operating Expenses by Natural Classification. Committee Chairman Coker also provided an update on the New Account Fee (NAF) Classification Report and the Human Resources Scorecard.

Operations and Planning

Committee Chairman Holliday provided information on the items listed under the February 26, 2024, Operations and Planning Committee section.

Georges Creek WRRF Carousel Aerators Purchase Contract Award Resolution

The Operations & Planning Committee recommended to the Board that Renewable Water Resources award this Purchase Contract to Ovivo USA for a cost not to exceed \$823,940.00 and that the Chief Executive Officer and/or his designee is hereby authorized to execute the contract.

Motion carries unanimously. This Resolution is made a part of these minutes.

Mauldin Road WRRF Dewatering System Upgrade Detailed Design Services Contract Amendment Resolution

The Operations & Planning Committee recommended to the Board that Renewable Water Resources amend the contract with GHD Consulting Services, Inc. and authorize the Chief Executive Officer and/or his designee to execute an amendment to bring the total contract to a not-to-exceed amount of \$1,875,282.

Motion carries unanimously. This Resolution is made a part of these minutes.

Highway 25 Business Park Ph. 2 – Transfer of Assets to Metroconnects Resolution

The Operations & Planning Committee recommended to the Board that Renewable Water Resources approve the transfer of gravity sewer and appurtenances and 116,675

square feet of permanent sewer easement to MetroConnects and authorizes the Chief Executive Officer and/or his designee to execute the transfer of assets.

Motion carries unanimously. This Resolution is made a part of these minutes.

Unfinished Business

None

New Business

Chair Fogleman stated he attended NACWA and noted several themes during the conference. They were communication (internal and with ratepayers) and social media. He expressed that ReWa was doing a good job with both communication and increasing its followers on social media.

Chair Fogleman asked the Board and staff to begin thinking about ReWa's relationship with MetroConnects and what this would look like in the future.

COO West provided an update on metrics and stated staff was reviewing the current metrics and determining what needed to be reviewed at the Board level versus a staff level. She indicated new metrics would be presented to the Board in April. The Board was invited to provide ideas regarding metrics they would like to see presented.

COO West stated an intranet page was being built for the Board and this page would contain, among other things, a dashboard for metrics.

Other Business

CEO Jones provided a summary of the "March Look Ahead", a handout provided to the Commissioners.

CEO Jones reported that he had executed a non-binding LOI with the City of Fountain Inn to be exploring the possibility of the City building on ReWa's land located in the City of Fountain Inn.

CEO Jones informed the Board that ReWa had been approached by Conestee Nature Park to build a Playscape with naming rights and the ability to build in educational components. The sponsorship would be at the \$50,000 level. CEO Jones indicated this was within budget, within his approval limit, served ReWa's mission and was with a good partner to ReWa. He informed the Board he intended to move forward unless there were any objections. There were no objections.

CEO Jones informed the Board that MetroConnects donated a bridge to ReWa (10 feet wide and 250 feet long) which could enhance things ReWa is doing on its trail system. He indicated ReWa was in the process of determining how to transport the bridge and where to store it until its use was determined.

Executive Session

None

There being no further business, Commissioner Crawford made a motion at 4:55 p.m. to adjourn the meeting. Commissioner Thompson seconded the motion. The motion carries unanimously. The meeting was adjourned.

APPROVED:



R. L. FOGLEMAN, JR., CHAIR



CLINTON J. THOMPSON, SECRETARY/TREASURER

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