

RENEWABLE WATER RESOURCES  
561 MAULDIN ROAD  
GREENVILLE, SC 29607  
MONDAY, FEBRUARY 27, 2023 - 3:15 P.M.



## **ADMINISTRATION AND FINANCE COMMITTEE MEETING MINUTES**

Minutes of the Renewable Water Resources' (ReWa) Administration and Finance Committee Meeting held Monday, February 27, 2023, at 3:15 P.M. at ReWa Administrative Headquarters.

The meeting was also held virtually via ZOOM.

Committee Members Present: Committee Chairman Thomas A. Coker, Clint J. Thompson, Emily K. DeRoberts, and George W. Fletcher.

Non-Committee Members Present: Board Chairman R.L. Fogleman, John T. Crawford, Jr., Ray C. Overstreet, Phyllis Henderson, and Tab Patton.

Staff Present: CEO Joel Jones, CFO Cathy Caldwell, Technical Services Officer David Niese, Operations Services Officer Angie Price, Sustainability Services Officer Kaye Davis, Director of Business Services Julie Dacus, Director of Regulatory Services Patricia Dennis, Director of Engineering Greg Wright, Controller Thomas Brooks, Customer Service Supervisor Veronica Davis, IT Desktop Support Analyst Adam Fisher, and Accountant Kayla Quick.

The meeting was called to order by Commissioner Coker at 3:38 P.M.

### Investment Summary

The Committee reviewed the Investment Summary.

### New Account Fee (NAF) Classification Report

The Committee reviewed the NAF Classification Report.

### Sustainability Services Scorecard

The Committee reviewed the Human Resources Scorecard.


### Unused Capacity Allotment Charge

Commissioner DeRoberts recommended that the Board approve the resolution to eliminate the Unused Capacity Allotment Charge effective with February 2023 billing. Motion seconded by Commissioner Thompson and carried unanimously.

On motion by Commissioner DeRoberts and seconded by Commissioner Thompson, the Committee meeting was adjourned at 3:55 pm.

RENEWABLE WATER RESOURCES  
ADMINISTRATION AND FINANCE COMMITTEE MEETING MINUTES

APPROVED:



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R.L. FOGLEMAN, JR., CHAIRMAN



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CLINTON J. THOMPSON, SECRETARY/TREASURER

*Notification of meeting was distributed on February 24, 2023, to The Greenville News, Tribune Times, The Laurens County Advertiser, The Spartanburg Herald Journal, The Anderson Observer, Greenville County Council, [www.rewaonline.org](http://www.rewaonline.org), and ReWa Headquarters.*

RENEWABLE WATER RESOURCES  
561 MAULDIN ROAD  
GREENVILLE, SC 29607  
MONDAY, February 27, 2023 – 2:30 P.M.



## OPERATIONS AND PLANNING COMMITTEE MEETING MINUTES

Minutes of Renewable Water Resources (ReWa) Operations and Planning Committee Meeting held Monday, February 27, 2023, at ReWa Headquarters.

The meeting was called to order by Committee Chairman Daniel K. Holliday at 2:30 P.M.

Committee Members Present: Daniel K. Holliday, John T. Crawford, Jr., Phyllis Henderson, Ray C. Overstreet, and Tab Patton.

Non-Committee Members Present: Tom Coker, Emily K. DeRoberts, George Fletcher, R. L. Fogleman, and Clinton J. Thompson

Staff Present: Chief Executive Officer Joel Jones, Chief Financial Officer Cathy Caldwell, Technical Services Officer David Niese, Operations Services Officer Angie Price, Director of Regulatory Services Patricia Dennis, Director of Business Services Julie Dacus, Director of Engineering Greg Wright, Director of Resource Recovery Brian Smith, Program Services Manager David Rankin, Design Services Manager Bryan Kohart, Infrastructure Program Manager Zach Dukes, Controller Thomas Brooks, IT Desktop Support Analyst Adam Fisher, Purchasing Manager Wende Smith, and Engineering Administrative Assistant Megan Turner.

Staff Present via ZOOM: Senior Project Manager Angela Allen and Senior Executive Administrator Rebecca Steifle

Visitors Present: CHA's Aaron Frazier

The meeting was also held virtually via ZOOM.

### Engineering Services Indefinite Delivery Contract Award for Basin Planning

Commissioner Henderson motioned that the Board award IDC contracts to the following firms:

- Brown and Caldwell
- KCI
- Weston and Sampson

and authorize the Chief Executive Officer to execute IDC Engineering Services contracts with those firms.

Motion seconded by Commissioner Crawford and carries unanimously.

Engineering Services Indefinite Delivery Contract Award for Collection System Assessment and Rehabilitation

Commissioner Henderson motioned that the Board award IDC contracts to the following firms:

- Brown and Caldwell
- CHA

and authorize the Chief Executive Officer to execute IDC Engineering Services contracts with those firms.

Motion seconded by Commissioner Crawford and carries unanimously.

Engineering Services Indefinite Delivery Contract Award for Conveyance

Commissioner Overstreet motioned that the Board award IDC contracts to the following firms:

- Black and Veatch
- CDM Smith
- Hazen and Sawyer
- Stantec
- Weston and Sampson

and authorize the Chief Executive Officer to execute IDC Engineering Services contracts with those firms.

Motion seconded by Commissioner Crawford and carries unanimously.

Engineering Services Indefinite Delivery Contract Award for Process

Commissioner Henderson motioned that the Board award IDC contracts to the following firms:

- Black and Veatch
- CDM Smith
- GHD
- Hazen and Sawyer

and authorize the Chief Executive Officer to execute IDC Engineering Services contracts with those firms.

Motion seconded by Commissioner Overstreet and carries unanimously.

Engineering Services Indefinite Delivery Contract Award for Support Services

Commissioner Henderson motioned that the Board award IDC contracts to the following firms:

- AECOM
- Alliance Consulting
- Ardurra
- BLE
- Burdette

- Clear Consulting
- GMC
- H&M Surveying
- Howard
- KCI
- Michael Baker
- S&ME
- Terracon
- Utility Land Service
- Wilkins Norwood
- WK Dickson
- Woolpert

and authorize the Chief Executive Officer to execute IDC Engineering Services contracts with those firms.

Motion seconded by Commissioner Overstreet and carries unanimously.

Facility Improvement Indefinite Delivery Contract Award

Commissioner Henderson motioned that the Board award IDC contracts to the following vendors:

- Cely Construction
- CITI, Inc.
- Clements Electrical, Inc.
- Flowservice
- Harper Corporation
- Hepaco, LLC
- I&E Specialties
- Reeves Young, LLC
- Wharton-Smith, Inc.

and authorize the Chief Executive Officer to execute IDC contracts for Facility Improvements.

Motion seconded by Commissioner Crawford and carries unanimously.

New Business

Director of Engineering Greg Wright provided an update on the progress of the CMAR and construction IDC Programs. A brief discussion was held. No action resulted.

Design Services Manager Bryan Kohart made a presentation update on the Mauldin Road Biosolids Dryer. A brief discussion was held. No action resulted.

Infrastructure Program Manager Zach Dukes and Program Services Manager David Rankin made a presentation on the Pipeline Rehab Project . A brief discussion was held. No action resulted.


RENEWABLE WATER RESOURCES  
OPERATIONS AND PLANNING COMMITTEE MEETING MINUTES

There being no further business, the meeting was adjourned at 3:30 P.M.

APPROVED:



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R. L. FOGLEMAN, JR., CHAIRMAN



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CLINTON J. THOMPSON, SECRETARY/TREASURER

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RENEWABLE WATER RESOURCES  
561 MAULDIN ROAD  
GREENVILLE, SC 29607  
MONDAY, FEBRUARY 27, 2023 - 4:00 P.M.



## **BOARD OF COMMISSIONERS' MEETING MINUTES**

Minutes of Renewable Water Resources' (ReWa) Board of Commissioners' Meeting held Monday, February 27, 2023, at ReWa Headquarters.

The meeting was also held virtually via ZOOM.

The meeting was called to order by Chairman Fogleman at 4:00 P.M.

Commissioners Present: Chairman Chip Fogleman, Vice Chairman Emily K. DeRoberts, Secretary/Treasurer Clint Thompson, Tom Coker, John T. Crawford, Jr., George Fletcher, Phyllis Henderson, Danny Holliday, Ray C. Overstreet and Tab Patton

Staff Present: Chief Executive Officer Joel H. Jones, Chief Financial Officer Cathy Caldwell, Sustainability Services Officer Kaye Davis, Technical Services Officer David Niese, Operations Services Officer Angie Price, Director of Business Services Julie Dacus, Director of Regulatory Services Patricia Dennis, Director of Communications Chad Lawson, Director of Resource Recovery Brian Smith, Director of Engineering Greg Wright, Controller Thomas Brooks, Pretreatment Programs Supervisor Ken Mattison, Senior Project Manager Zach Dukes, Government Affairs Liaison Kam Turner, Customer Service Supervisor Veronica Davis, IT Desktop Support Analyst Adam Fisher, and Senior Executive Administrator Rebecca A. Steifle

Staff Present via ZOOM: Consultant Rebecca West, Watershed Biologist Sharon Appell, IT Customer Support Manager Chris Lineau, and IT Desktop Support Analyst John Ryan

Visitors Present: Ryan Frey of Harper Engineering

Visitors were also present via ZOOM. Those known included: Rob Smith of Moore and Van Allen and Heather Nix, Upstate District Water Resource Agent with Clemson University Cooperative Extension

Chairman Fogleman presented the 2023 NACWA National Environmental Achievement Award to Director Wright on behalf of Engineering for the DIG Greenville Project.

Director Wright recognized the DIG Greenville Project Book prepared with photo contributions from The Greenville Journal, ReWa, Super Excavators/CMCRAJV, and the Black & Veatch inspection team. A book was provided to each Commissioner.

### Safety Moment

Sustainability Services Officer Davis provided a Safety Moment on Weather Preparedness.

Chief Executive Officer Activity Update

CEO Jones provided the following information to the Commissioners:

1. CEO Jones informed the Board that he and Director Lawson met with Kaye Roper at the Cancer Survivors Park regarding a memorial Commissioner Tim Brett. CEO Jones stated he would keep the Board informed of ideas generated.
2. CEO Jones informed the Board that the Leadership Team is having ongoing discussions about the Mauldin Road Innovation Campus and what it could ultimately look like. He indicated they would be reviving the plans for the Commissioners Memorial Garden.
3. CEO Jones informed the Board that the application period for ReWa's open Commission seat began with the Greenville Delegation on February 1<sup>st</sup> and will close at 5 p.m. on March 13<sup>th</sup>.
4. CEO Jones stated he attended the Transfer Technology Conference in January in Greenville and will attend the SCEC in Myrtle Beach in March. He also stated that ReWa has several employees presenting again this year at the SCEC.
5. CEO Jones stated that he, Director Niesse and Director Dacus met with Tee Coker on Thursday, January 16<sup>th</sup> to discuss how ReWa could be involved in the new proposed Augusta Road Corridor. He feels there are several opportunities for ReWa to be involved.
6. CEO Jones informed the Board that he attended the SCWQA Board meeting in Columbia on Wednesday, February 22<sup>nd</sup> and the Membership Meeting on Thursday, February 23<sup>rd</sup>. He stated PFAS was a hot topic. Finally, he reported that ReWa will likely host the next membership meeting in March.
7. CEO Jones stated that he, Director Niesse, and Government Affairs Liaison Turner will be traveling with representatives from Metro to visit with legislators in Washington on Tuesday, February 28<sup>th</sup> – Wednesday, March 1<sup>st</sup>. He stated ReWa was going in support of Metro, but with its own asks.
8. CEO Jones informed the Board that the PCB trial would not be held until June.
9. CEO Jones informed the Board and staff present that Director Wright would be retiring March 30<sup>th</sup>. He thanked Director Wright for his hard work and dedication to ReWa and asked everyone to be sure to congratulate Director Wright before March 30<sup>th</sup>.
10. CEO Jones informed the Board that ReWa would be adding Juneteenth to the paid holiday calendar.
11. CEO Jones stated this had been a busy month for facetime with officials such as Representative Thomas Beach, Representative Mike Burns, Representative Bruce Bannister, Representative Bill Chumley, Senator Dwight Loftis, County Councilman Butch Kirven, and County Councilman Joey Russo; and utilities such as Spartanburg Water, SJWD, Metro, and Greer CPW.

Consent Agenda

Commissioner Henderson made a motion to approve the consent agenda. Commissioner DeRoberts seconded the motion. Motion carries unanimously.

Administration and Finance

Committee Chairman Coker provided an update on the February 27, 2023, Investment Summary, Summary of Financial Condition and Operating Expenses by Natural Classification.



Committee Chairman Coker also provided an update on the New Account Fee (NAF) Classification Report and the Human Resources Scorecard.

Unused Capacity Allotment Charge Resolution

The Administration & Finance Committee recommended to the Board that Renewable Water Resources adjust its Unused Capacity Allotment Charge as prescribed in the approved Resolution effective with the February 2023 billing and approved this Resolution updating Attachment B of the current Sewer use Regulation related to this change. Motion carries unanimously. This Resolution is made a part of these minutes.

Operations and Planning

Committee Chairman Holliday provided information on the items listed under the February 27, 2023, Operations and Planning Committee section.

Engineering Indefinite Delivery Contract Award – Basin Planning Resolution

The Operations & Planning Committee recommended to the Board that Renewable Water Resources approve and authorize the Chief Executive Officer to negotiate professional service agreements with the following firms in the Basin Planning Category:

- Brown and Caldwell
- KCI
- Weston and Sampson

Motion carries unanimously. This Resolution is made a part of these minutes.

Engineering Indefinite Delivery Contract Award – Collection System Assessment and Rehabilitation Resolution

The Operations & Planning Committee recommended to the Board that Renewable Water Resources hereby approve and authorize the Chief Executive Officer to negotiate professional service agreements with the following firms in the Collection System Assessment and Rehabilitation Sub-categories:

- Flow Monitoring – (1) CHA
- SSES Assistance – (2) Brown and Caldwell, CHA

Motion carries unanimously. This Resolution is made a part of these minutes.

Engineering Indefinite Delivery Contract Award – Conveyance Resolution

The Operations & Planning Committee recommended to the Board that Renewable Water Resources hereby approve and authorize the Chief Executive Officer to negotiate professional service agreements with the following firms in the Conveyance Category:

- Black and Veatch
- CDM Smith
- Hazen and Sawyer
- Stantec

- Weston and Sampson

Motion carries unanimously. This Resolution is made a part of these minutes.

**Engineering Indefinite Delivery Contract Award – Process Resolution**

The Operations & Planning Committee recommended to the Board that Renewable Water Resources hereby approve and authorize the Chief Executive Officer to negotiate professional service agreements with the following firms in the Process Category:

- Black and Veatch
- CDM Smith
- GHD
- Hazen and Sawyer

Motion carries unanimously. This Resolution is made a part of these minutes.

**Engineering Indefinite Delivery Contract Award – Support Services Resolution**

The Operations & Planning Committee recommended to the Board that Renewable Water Resources hereby approve and authorize the Chief Executive Officer to negotiate professional service agreements with the following firms in the Support Services Sub-categories:

- Environmental Investigation and Permitting – (5) AECOM, BLE, GMC, S&ME, Terracon
- Engineering Support – (6) AECOM, Alliance Consulting, Ardurra, Burdette Engineering, Howard Engineering, WK Dickson
- Right of Way Assistance – (3) Michael Baker, Utility Land Services, Wilkins Norwood
- Survey Assistance - (1) H&M Surveying
- Management Consulting - (3) Clear Consulting, KCI, Woolpert

Motion carries unanimously. This Resolution is made a part of these minutes.

**Facility Improvement Indefinite Delivery Contract Award Resolution**

The Operations & Planning Committee recommended to the Board that Renewable Water Resources hereby approve and authorize the Chief Executive Officer to negotiate contract agreements with the following firms in the categories noted:

- Electrical – (1) Clements Electrical, Inc.
- Instrumentation/Control Systems- (2) CITI and Flowservice
- Mechanical-(3) Harper Corporation, Reeves Young, LLC, and Wharton- Smith, Inc.
- Roofing- (1) I&E Specialties
- Environmental- (2) Harper Corporation and Hepaco, LLC

- Building Construction- (3) Harper Corporations, Cely Construction, and Reeves Young, LLC

Motion carries unanimously. This Resolution is made a part of these minutes.

Unfinished Business

None

New Business

None

Other Business

None

There being no further business for discussion, Commissioner DeRoberts made a motion at 4:30 P.M. to adjourn the meeting. Commissioner Holliday seconded the motion. The motion carries unanimously. The meeting was adjourned.

APPROVED:



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R. L. FOGLEMAN, JR., CHAIRMAN



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CLINTON J. THOMPSON, SECRETARY/TREASURER