

RENEWABLE WATER RESOURCES
561 MAULDIN ROAD
GREENVILLE, SC 29607
FRIDAY, JANUARY 20, 2023 – 9:30 A.M.



BOARD OF COMMISSIONERS' POLICY GOVERNANCE AD HOC COMMITTEE MINUTES

Minutes of Renewable Water Resources (ReWa) Policy Governance Ad Hoc Committee Meeting held Friday, January 20, 2023.

The meeting was called to order by Chairman Crawford at 9:35 A.M.

Commissioners present: Chairman John Crawford, Emily DeRoberts, and George Fletcher.

Non-Committee members present: Commissioner Holliday

Staff Present: CEO Joel Jones and Senior Executive Administrator Rebecca Steifle

Visitors Present: Reid Lehman, Board Consultant

The Committee discussed the concept of Policy Governance and how it could be applied to ReWa's Board. The Committee agreed that Mr. Lehman would interview staff and Board members, as well as observe Board meetings. Mr. Lehman will make a recommendation to the Board in March regarding ways ReWa can better appreciate how the model can be applied to the Board.

The Committee discussed Board Succession Planning overall, and specifically the Greenville vacancy. It was agreed that Committee members would send three to four names of potential candidates to be vetted for consideration for purposes of succession planning within the following two weeks. CEO Jones will draft a letter to the Greenville Legislative Delegation for review and signature by Chairman Fogleman. The Delegation will vote on the Greenville vacancy in April.


The next meeting is scheduled for Friday, March 17th at 9:30 A.M.

There being no further business, the meeting adjourned at 10:45 A.M.

APPROVED:



R. L. FOGLEMAN, JR., CHAIRMAN



CLINTON J. THOMPSON, SECRETARY/TREASURER

Notification of meeting was distributed on January 18, 2023, 2022, to The Greenville News, Tribune Times, The Laurens County Advertiser, The Spartanburg Herald Journal, The Anderson Observer, Greenville County Council, www.rewaonline.org, and ReWa Headquarters.

RENEWABLE WATER RESOURCES
561 MAULDIN ROAD
GREENVILLE, SC 29607
MONDAY, JANUARY 23, 2023 – 2:30 P.M.



OPERATIONS AND PLANNING COMMITTEE MEETING MINUTES

Minutes of Renewable Water Resources (ReWa) Operations and Planning Committee Meeting held Monday, January 23, 2023, at ReWa Headquarters.

The meeting was called to order by Committee Chairman Daniel K. Holliday at 2:35 P.M.

Committee Members Present: Daniel K. Holliday, John T. Crawford, Jr., Phyllis Henderson, and Ray C. Overstreet.

Committee Members Present via ZOOM: Tab Patton

Non-Committee Members Present: Tom Coker, Emily K. DeRoberts, George Fletcher, Roy L. Fogleman, and Clinton J. Thompson

Staff Present: Chief Executive Officer Joel Jones, Chief Financial Officer Cathy Caldwell, Technical Services Officer David Niese, Operations Services Officer Angie Price, Director of Regulatory Services Patricia Dennis, Director of Business Services Julie Dacus, Director of Resource Recovery Brian Smith, Program Services Manager David Rankin, Design Services Manager Bryan Kohart, Infrastructure Program Manager Zach Dukes, Controller Thomas Brooks, Senior Engineering Project Manager Brianna Wallace, Senior Project Manager Angela Allen, IT Desktop Support Analyst John Ryan, Senior Executive Administrator Rebecca Steifle, and Engineering Administrative Assistant Megan Turner.

Visitors Present via ZOOM: Brown and Caldwell's Richard Stahr.

The meeting was also held virtually via ZOOM.

Mauldin Road WRRF Coarse Screen Equipment Purchase Contract Award

Commissioner Crawford recommended the Board award the Mauldin Road WRRF Coarse Screen Equipment Purchase contract to Huber Technology, Inc., and authorize the Chief Executive Officer to execute the contract in the amount not to exceed \$721,589. Motion seconded by Commissioner Henderson and carries unanimously.

Enoree River Gravity Sewer Upgrade Design Services Contract Amendment

Commissioner Henderson motioned that the Board award the Enoree River Gravity Sewer Upgrade Design Services contract to Hazen and Sawyer and authorize the Chief Executive Officer to execute Amendment No. 2 for \$948,240 increasing the overall contract to a not-to-exceed amount of \$1,477,824. Motion seconded by Commissioner Crawford and carries unanimously.

Lower Reedy Digester Complex Improvements Phase II Construction Administration Services Contract Amendment

Commissioner Crawford motioned that the Board award the Lower Reedy Digester Complex Improvements Phase II project to Hazen and Sawyer, DPC and authorize the Chief Executive Officer to execute Amendment No. 4 for \$750,000, increasing the overall contract to a not-to-exceed amount of \$3,874,989. Motion seconded by Commissioner Henderson and carries unanimously.

New Business

Director of Regulatory Services Patricia Dennis and Program Services Manager David Rankin made a presentation on the Wet Weather Program. A brief discussion was held. No action resulted.

Technical Services Officer Niesse requested that the board wait to review the 2022 year and the first quarter of 2023 until March of 2023. The committee obliged. Committee Chairman Holliday requested for a monthly capital expenditures report that reflected the previous and remaining totals for the year. Officer Niesse stated that ReWa has expectations to provide the report at the March review.

There being no further business, the meeting was adjourned at 3:05 P.M.

APPROVED:



R. L. FOGELMAN, JR., CHAIRMAN



CLINTON J. THOMPSON, SECRETARY/TREASURER

RENEWABLE WATER RESOURCES
561 MAULDIN ROAD
GREENVILLE, SC 29607
MONDAY, JANUARY 23, 2022 - 3:15 P.M.



ADMINISTRATION AND FINANCE COMMITTEE MEETING MINUTES

Minutes of the Renewable Water Resources' (ReWa) Administration and Finance Committee Meeting held Monday, January 23, 2022, at 3:15 P.M. at ReWa Administrative Headquarters.

The meeting was also held virtually via ZOOM.

Committee Members Present: Committee Chairman Thomas A. Coker, Clint J. Thompson, Emily K. DeRoberts, and George W. Fletcher.

Non-Committee Members Present: Board Chairman R.L. Fogleman, Daniel K. Holiday, John T. Crawford, Jr., and Phyllis Henderson.

Staff Present: CEO Joel Jones, CFO Cathy Caldwell, Technical Services Officer David Niese, Operations Services Officer Angie Price, Director of Business Services Julie Dacus, Director of Human Resources Kaye Davis, Controller Thomas Brooks, Customer Service Supervisor Veronica Davis, IT Desktop Support Analyst John Ryan, and Accountant Kayla Quick.

The meeting was called to order by Commissioner Coker at 3:17 P.M.

Investment Summary

The Committee reviewed the Investment Summary.

Summary of Financial Condition

The Committee reviewed the Summary of Financial Condition.

NAF Classification Report

The Committee reviewed the NAF Classification Report.

Human Resources Scorecard

The Committee reviewed the Human Resources Scorecard.

A brief discussion was held regarding the monthly rates and unused capacity charges. It was accepted as information.

On motion by Commissioner Thompson and seconded by Commissioner DeRoberts, the Committee meeting was adjourned at 3:44 pm.

RENEWABLE WATER RESOURCES
ADMINISTRATION AND FINANCE COMMITTEE MEETING MINUTES

APPROVED:



R.L. FOGLEMAN, JR., CHAIRMAN



CLINTON J. THOMPSON, SECRETARY/TREASURER

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RENEWABLE WATER RESOURCES
561 MAULDIN ROAD
GREENVILLE, SC 29607
MONDAY, JANUARY 23, 2023 - 4:00 P.M.



BOARD OF COMMISSIONERS' MEETING MINUTES

Minutes of Renewable Water Resources' (ReWa) Board of Commissioners' Meeting held Monday, January 23, 2023, at ReWa Headquarters.

The meeting was also held virtually via ZOOM.

The meeting was called to order by Chairman Fogleman at 4:00 P.M.

Commissioners Present: Chairman Chip Fogleman, Vice Chairman Emily K. DeRoberts, Secretary/Treasurer Clinton Thompson, John T. Crawford, Jr., George Fletcher, Phyllis Henderson, Danny Holliday, and Ray C. Overstreet

Commissioners Present via ZOOM: Tab Patton

Commissioners Absent: Tom Coker

Staff Present: Chief Executive Officer Joel H. Jones, Chief Financial Officer Cathy Caldwell, Sustainability Services Officer Kaye Davis, Technical Services Officer David Niese, Operations Services Officer Angie Price, Director of Business Services Julie Dacus, Director of Regulatory Services Patricia Dennis, Director of Communications Chad Lawson, Director of Resource Recovery Brian Smith, Controller Thomas Brooks, Project Engineer Tyler Harris, Senior Project Manager Zach Dukes, Customer Service Supervisor Veronica Davis, IT Desktop Support Analyst John Ryan, Senior Executive Administrator Rebecca A. Steifle and Engineering Administrative Assistant Megan Turner

Staff Present via ZOOM: Consultant Rebecca West, Watershed Biologist Sharon Appell, IT Customer Support Manager Chris Lineau, IT Desktop Support Analyst Adam Fisher

Visitors Present: Dwaine Falls of Four Waters Engineering and Kelly Lowery of the Law Firm of Lowry and Associates, LLC

Visitors were also present via ZOOM.

Chairman Fogleman recognized CEO Jones as the recipient of the 2022 Blue Ridge Foothills Legacy Service Award.

Chairman Fogleman recognized Project Manager Harris as the recipient of the 2022 Blue Ridge Foothills Engineer of the Year Award.

Kelly Lowery of the Law Firm of Lowry and Associates, LLC provided a presentation on the Lake Conestee Dam. This presentation was accepted as information.

Safety Moment

Sustainability Services Officer Davis provided a Safety Moment

Chief Executive Officer Activity Update

CEO Jones provided the following information to the Commissioners:

1. CEO Jones informed the Board he attended GADC's "A Vision for Greenville County" on Wednesday, January 18th at which time they unveiled the County's strategic economic development plan.
2. CEO Jones informed the Board that ReWa was working with Trees Upstate on the potential to locate on our campus.
3. CEO Jones provided an ARPA update
4. CEO Jones informed the Board there was a potential interested party in the Altamont location.
5. CEO Jones informed the Board that SEA Steifle recently sent calendar invites for quarterly Informational Meetings where staff will provide reports to the Board.
6. CEO Jones informed the Board that the DIG Greenville books would be distributed at the next Board meeting.
7. CEO Jones informed the Board that he would attend the Delegation meeting tonight in support of Carol Elliott, GM of MetroConnects, who will be providing a presentation.
8. CEO Jones informed the Board that the application period for the Greenville vacancy on the ReWa Board would run from February 1st thru March 31st, and that the Delegation would vote on the vacancy at its April 10th meeting.

Consent Agenda

Commissioner DeRoberts made a motion to approve the consent agenda. Commissioner Coker seconded the motion. Motion carries unanimously.

Administration and Finance

Committee Chairman Coker provided an update on the January 23, 2023, Investment Summary, Summary of Financial Condition and Operating Expenses by Natural Classification. Committee Chairman Coker also provided an update on the New Account Fee (NAF) Classification Report and the Human Resources Scorecard.

Operations and Planning

Committee Chairman Holliday provided information on the items listed under the January 23, 2023, Operations and Planning Committee section.

Mauldin Road WRRF Coarse Screen Equipment Purchase Contract Award Resolution

The Operations & Planning Committee recommended to the Board that Renewable Water Resources award this equipment purchase contract to Huber Technology, Inc. for a cost not to exceed \$721,589 and that the Chief Executive Officer and/or his designee is hereby authorized to execute the contract. Motion carries unanimously. This Resolution is made a part of these minutes.

Enoree River Gravity Upgrade Design Services Contract Amendment Resolution

The Operations & Planning Committee recommended to the Board that Renewable Water Resources amend the contract with Hazen and Sawyer Corporation and authorize the Chief Executive Officer and/or his designee to execute an amendment to bring the total contract to a not-to-exceed amount of \$1,477,824. Motion carries unanimously. This Resolution is made a part of these minutes.

Lower Reedy Digester Complex Improvements Phase II Construction Administration Services Contract Resolution

The Operations & Planning Committee recommended to the Board that Renewable Water Resources amend the contract with Hazen and Sawyer, DPC and authorize the Chief Executive Officer and/or his designee to execute an amendment to bring the total contract to a not-to-exceed amount of \$3,874,989. Motion carries unanimously. This Resolution is made a part of these minutes.

Unfinished Business

New Business

Chairman Fogleman reminded the Board that the Unused Capacity Fees were presented in during the Administration & Finance Committee meeting and that the fees would be brought to the Board in February for approval.

Chairman Fogleman indicated the Policy Governance Committee is reviewing Policy Governance to better appreciate how the model would work for the ReWa Board and would bring information back to the Board at a future date.

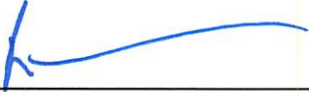
Other Business

None

There being no further business for discussion, Commissioner DeRoberts made a motion at 4:45 P.M. to adjourn the meeting. Commissioner Thomason seconded the motion. The motion carries unanimously. The meeting was adjourned.

RENEWABLE WATER RESOURCES
BOARD OF COMMISSIONERS' MEETING

APPROVED:



R. L. FOGLEMAN, JR., CHAIRMAN



CLINTON J. THOMPSON, SECRETARY/TREASURER

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