

RENEWABLE WATER RESOURCES
561 MAULDIN ROAD
GREENVILLE, SC 29607
MONDAY, MAY 22, 2023 – 1:15 P.M.



BOARD OF COMMISSIONERS' CENTENNIAL AD HOC COMMITTEE MINUTES

Minutes of Renewable Water Resources (ReWa) Centennial Ad Hoc Committee Meeting held Monday, May 22, 2023.

The meeting was called to order by Chairman Fletcher at 1:17 P.M.

Commissioners Present: Committee Chairman George Fletcher and Emily DeRoberts

Commissioners Absent: Ray Overstreet

Staff Present: CEO Joel Jones, Sustainability Services Officer Kaye Davis, Project Communications Specialist Gina Freeman, Senior Executive Administrator Rebecca Steifle and Intern Noelle Hines

Visitors Present: None

Items Discussed include:

1. Oral Histories
 - a. These have been completed by the Upcountry History Museum. Committee Chairman Fletcher would like the files sent to him (audio and transcripts).
2. Communications is in the process of establishing archives.
3. Communications has hired an intern to support research and Centennial activities.
4. Communications has made another internal call for historic items and photos. Several items have been received and added to the current archive.
5. Photos
 - a. Committee Chairman Fletcher would like for someone to research old photos.
6. Video
 - a. Committee Chairman Fletcher would like to see a video similar to from Spartanburg Regional.
7. Messaging Campaign
8. Celebrations
 - a. Large scale employee celebration (perhaps at the Greenville Drive). Perhaps open-up to previous employees. Need to consider size and cost.
 - b. Stakeholder event.
9. Centennial Book
 - a. Commissioner DeRoberts suggested publishing online versus in print for sustainability purposes and cost.
10. Commission special music for the Centennial
 - a. Could be an employee engagement event. Could have a competition for ReWa employees.
11. Commission Art
 - a. Have previously had interest in artist using old ReWa artifacts.
 - b. Could open up to employees.
 - c. Invite artists from Artisphere to judge if there is an employee competition.

- d. We have a space on campus for a mural.
- 12. Host a Gala
- 13. Include commissioners memorial garden and memorialize commissioners during an event.
- 14. Determine if we can move forward with old Pump House and complete it next year. We have plenty of facilities and grounds space to host event(s).
- 15. Centennial "Project"
 - a. Could the Swamp Rabbit Trail project (from our property to Conestee Park) be our project as it doesn't look like it will be funded anytime soon?
- 16. Miscellaneous:
 - a. Keeping the old buildings helps us tell the story.
 - b. Could we do something in Unity Park? Is there anything else to contribute to?
 - c. NOTE: we are reaching our 1 trillionth gallon of water
 - d. Do something that will last for the next 100 years:
 - i. Plant 100 trees
 - ii. Memorial Garden
 - iii. Outdoor Classroom

Action Items:

- 1. Committee Chairman Fletcher to send Intern Hines a video.
- 2. Committee Chairman Fletcher to ask retiree Don Koontz to assist with the Centennial.
- 3. Meet internally to strategize about the possibility of commissioning art and music.
- 4. At the next meeting, ReWa staff to provide a list of things already in motion for the Centennial as well as a list of items on which decisions need to be made.
- 5. ReWa staff to take each item and assign a budget to it. Bring to next meeting.
- 6. CEO Jones and Communications Manager Lawson to review the archived list of items.
- 7. SEA Steifle to schedule recurring Ad Hoc meetings every other month, and schedule an ReWa staff internal meeting on the off months.

There being no further business, the meeting adjourned at 2:02 P.M.

APPROVED:



R. L. FOGLEMAN, JR., CHAIRMAN



CLINTON J. THOMPSON, SECRETARY/TREASURER

RENEWABLE WATER RESOURCES
561 MAULDIN ROAD
GREENVILLE, SC 29607
FRIDAY, JUNE 16, 2023 – 8:30 A.M.



BOARD OF COMMISSIONERS' WORKSHOP MINUTES

Minutes of Renewable Water Resources' (ReWa) Board of Commissioners' Workshop held Friday, June 16, 2023, at ReWa Headquarters.

The meeting was called to order by Chairman Fogleman at 8:30 A.M.

Commissioners Present: Chairman Fogleman, Vice Chairman Emily K. DeRoberts, Secretary/Treasurer Clint Thompson, Tom Coker, John T. Crawford, Jr., George Fletcher, Phyllis Henderson, and Danny Holliday.

Commissioners Absent: Ray C. Overstreet and Tab Patton

Staff Present: Chief Executive Officer Joel H. Jones, Chief Financial Officer Cathy Caldwell, Sustainability Services Officer Kaye Davis, Technical Services Officer David Niese, Operations Services Officer Angie Price, and Senior Executive Administrator Rebecca A. Steifle

Chairman Fogleman provided opening remarks followed by CEO Jones.

The following reports were provided by Senior Leadership, with time allowed for discussion, questions, and answers.

1. Strategic Overview – CEO Jones
2. Sustainability Services – Sustainability Services Officer Davis
3. Operations Services – Operations Services Officer Price
4. Technical Services – Technical Service Officer Niese
5. Financial Services – CFO Caldwell

CEO Jones gave a presentation on Organizational Risk over lunch.

The above reports were accepted as information.

Senior Leadership were excused after lunch. CEO Jones introduced Reid Lehman, Board Consultant, who facilitated discussion on:

1. Commissioner Reimbursement Policy
2. Policy Governance Mission Statement and Purpose
3. Commissioner Code of Conduct
4. Draft Executive Limitations Policies

On motion by Commissioner Crawford, and seconded by Commissioner DeRoberts, the Commissioner Reimbursement Policy was approved with the changes noted during the meeting. The motion carried unanimously. The new Policy shall be made a part of these minutes.

After discussing the Policy Governance Mission Statement and other policy governance items, Chairman Fogleman requested a meeting of the Policy Governance Ad Hoc Committee in July and asked that the Committee bring a recommendation to the Board in August of how to proceed with reviewing and revising the Board's policies.

There being no further business for discussion, Commissioner Crawford made a motion at 3:54 P.M. to adjourn the meeting. Commissioner DeRoberts seconded the motion. The motion carries unanimously. The meeting was adjourned.

APPROVED:



R. L. FOGLEMAN, JR., CHAIRMAN



CLINTON J. THOMPSON, SECRETARY/TREASURER

RENEWABLE WATER RESOURCES
561 MAULDIN ROAD
GREENVILLE, SC 29607
MONDAY, JUNE 26, 2023 - 4:00 P.M.



BOARD OF COMMISSIONERS' MEETING MINUTES

Minutes of Renewable Water Resources' (ReWa) Board of Commissioners' Meeting held Monday, June 26, 2023, at ReWa Headquarters.

The meeting was also held virtually via Webex.

The meeting was called to order by Chairman Fogleman at 4:00 P.M.

Commissioners Present: Chairman Fogleman, Vice Chairman Emily K. DeRoberts, Secretary/Treasurer Clint Thompson, Tom Coker, George Fletcher, Phyllis Henderson, Danny Holliday, and Ray C. Overstreet

Commissioners Present via Webex: Commissioner John T. Crawford, Jr.

Commissioners Absent: Commissioner Tab Patton

Staff Present: Chief Executive Officer Joel H. Jones, Chief Financial Officer Cathy Caldwell, Sustainability Services Officer Kaye Davis, Technical Services Officer David Niese, Operations Services Officer Angie Price, Director of Workforce Development Jay Blankenship, Director of Business Services Julie Dacus, Director of Engineering Rebecca Bowyer, Director of Communications Chad Lawson, Controller Thomas Brooks, Senior Accountant Erica Grant, Senior Accountant Delphine Posey, Accountant Tina Marable, Accountant Sonya Hunt, Accountant Haley Brockway, Accountant Kayla Quick, Design Services Manager Bryan Kohart, Customer Service Supervisor Veronica Davis, Environmental Health & Safety Specialist Charles Rogers, Strategic Communications Manager Melissa Delacroix, Consultant Bill Nicholson, Project Communications Specialist Gina Freeman, Communications Intern Noelle Hines, IT Desktop Support Analyst John Ryan, Senior Executive Administrator Rebecca A. Steifle and Executive Administrative Assistant Kendra M. Kennedy

Staff Present via Webex: IT Desktop Support Analyst Adam Fisher

No visitors were present in person, but they were present via Webex.

Chairman Fogleman presented the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the Annual Comprehensive Financial Report for the fiscal year ended December 31, 2021 to the Finance Team.

Chairman Fogleman presented the Government Finance Officers Association (GFOA) Award for Outstanding Achievement in Popular Annual Financial Reporting for the fiscal year ended December 31, 2021 to the Communications Team.

Safety Moment

Environmental Health & Safety Specialist Charles Rogers provided a Safety Moment on "Back Safety".

Chief Executive Officer Activity Update

CEO Jones provided the following information to the Commissioners:

1. CEO Jones thanked the Board members who attended the Bandalong Ribbon Cutting Celebration and stated it was a successful event and very well attended. He also stated ReWa was very appreciative of the Lt. Governor joining us and making remarks.
2. CEO Jones informed the Board that he and Carol Elliott, General Manager of MetroConnects, gave a joint presentation to County Council on Tuesday, June 6th. He thanked Commissioner DeRoberts for coming to support them and stated we would look for more opportunities to make presentations together in the future.
3. CEO Jones informed the Board that he, Vice Chairman DeRoberts and SEA Steifle met to discuss the Governance and Outreach Committee and our strategy going forward. We plan to gather as a committee soon and have targeted meeting Board-to-Board with Metro and the Delegation in August – the Delegation's schedule pending.
4. CEO Jones told the Board he was very pleased with ReWa's sponsorship of the June 16th Honor Flight from Spartanburg to Washington, DC for WWII and Korean Veterans. He stated that six ReWa veterans served as guardians and flew with the veterans. Chad Lawson also attended from Communications, and we provided a videographer. CEO Jones stated we had a huge crowd (over 100 people) at the Spartanburg airport to welcome everyone home, along with a band, barbershop quartet, and food for everyone! He said we are so very proud to have sponsored this event and may look into the possibility of sponsoring another flight with other utilities.
5. CEO Jones informed the Board that we held our annual Pretreatment Banquet at the Operations Building on Wednesday, June 21st. He thanked the Commissioners who were able to attend. He stated the annual banquet is held to honor and celebrate our industrial partners who contribute to our compliance and to a clean environment and high quality of life for our shared community. He said attendees were recognized with compliance awards and the event was very well attended. He congratulated the Pretreatment Team on a job well done.
6. CEO Jones thanked the Commissioners who attended the June 16th Workshop. He stated he would be reaching out to solicit feedback on format, content, etc. He reminded everyone that the next Workshop will be held on Friday, December 8th.

Report

Committee Chairman Fletcher provided a report on the May 22, 2023 Board of Commissioners' Centennial Ad Hoc Committee Meeting. This report was accepted as information.

Consent Agenda

Commissioner Holliday made a motion to approve the consent agenda. Commissioner DeRoberts seconded the motion. Motion carries unanimously.

Administration and Finance

Committee Chairman Coker provided an update on the June 26, 2023, Investment Summary, Summary of Financial Condition and Operating Expenses by Natural Classification. Committee Chairman Coker also provided an update on the New Account Fee (NAF) Classification Report and the Human Resources Scorecard.

Operations and Planning

Committee Chairman Holliday provided information on the items listed under the June 26, 2023, Operations and Planning Committee section.

2023 Flow Monitoring Services Contract Award Resolution

The Operations & Planning Committee recommended to the Board that Renewable Water Resources hereby award this Engineering services work to CHA Companies. for a cost not to exceed \$935,490.00 and that the Chief Executive Officer and/or his designee is hereby authorized to execute the contract.

Motion carries unanimously. This Resolution is made a part of these minutes.

Towns of Pelzer and West Pelzer Sewer Improvements Engineering Services Contract Award Resolution

The Operations & Planning Committee recommended to the Board that Renewable Water Resources hereby award this Engineering services work to CHA Companies for a cost not to exceed \$1,871,762.66 and that the Chief Executive Officer and/or his designee is hereby authorized to execute the contract.

Motion carries unanimously. This Resolution is made a part of these minutes.

Saluda #4 Pump Station Elimination Construction Contract Amendment No. 1 Resolution

The Operations & Planning Committee recommended to the Board that Renewable Water Resources hereby amend the contract with Tugaloo Pipeline, Inc. and authorize the Chief Executive Officer and/or his designee to execute an amendment to bring the total contract to a not-to-exceed amount of \$2,166,950.91; and for an increased duration of 173 days, to bring the total contract time to 671 days.

Motion carries unanimously. This Resolution is made a part of these minutes.

Conestee Pump Station and Force Main Design Services Contract Amendment Resolution

The Operations & Planning Committee recommended to the Board that Renewable Water Resources hereby amend the contract with Brown and Caldwell and authorize the Chief Executive Officer and/or his designee to execute an amendment to bring the total contract to a not-to-exceed amount of \$1,112,500.

Motion carries unanimously. This Resolution is made a part of these minutes.

Unfinished Business

None

New Business

None

Other Business

None

There being no further business for discussion, Commissioner Thompson made a motion at 4:40 P.M. to adjourn the meeting. Commissioner Coker seconded the motion. The motion carries unanimously. The meeting was adjourned.

APPROVED:



R. L. FOGLEMAN, JR., CHAIRMAN



CLINTON J. THOMPSON, SECRETARY/TREASURER

Notification of meeting was distributed on June 23, 2023, 2022, to The Greenville News, Tribune Times, The Laurens County Advertiser, The Spartanburg Herald Journal, The Anderson Observer, Greenville County Council, www.rewaonline.org, and ReWa Headquarters.

RENEWABLE WATER RESOURCES
561 MAULDIN ROAD
GREENVILLE, SC 29607
MONDAY, JUNE 26, 2023 – 2:30 P.M.



OPERATIONS AND PLANNING COMMITTEE MEETING MINUTES

Minutes of Renewable Water Resources (ReWa) Operations and Planning Committee Meeting held Monday, June 26, 2023, at ReWa Headquarters.

The meeting was also held virtually via ZOOM.

The meeting was called to order by Committee Chairman Daniel K. Holliday at 2:30 P.M.

Committee Members Present: Daniel K. Holliday, Phyllis Henderson, and Ray C. Overstreet.

Committee Members Present via Zoom: John T. Crawford.

Committee Members Absent: Tab Patton.

Non-Committee Members Present: R. L. Fogleman, Emily K. DeRoberts, Clinton J. Thompson, and George Fletcher.

Staff Present: Chief Executive Officer Joel Jones, Chief Financial Officer Cathy Caldwell, Technical Services Officer David Niese, Operations Services Officer Angie Price, Director of Business Services Julie Dacus, Director of Engineering Becca Bowyer, Director of Information Technology Toby Louris, Controller Thomas Brooks, Design Services Manager Bryan Kohart, Program Services Manager David Rankin, Infrastructure Program Manager Zach Dukes, Project Engineer I Dillon Thompson, IT Desktop Support Analyst John Ryan, Senior Executive Administrator Rebecca Steifle, Executive Administrative Assistant Kendra Kennedy, and Engineering Administrative Assistant Megan Turner.

Other staff members were also present via Zoom.

Visitors Present: None

Water Resource Recovery Facility – Process Improvements

Design Services Manager Bryan Kohart made a presentation on the Water Resource Recovery Facility – Process Improvements. A brief discussion was held. No action resulted.

2023 Flow Monitoring Services Contract Award

Commissioner Overstreet motioned that the Board award the 2023 Flow Monitoring Services contract to CHA Companies and authorize the Chief Executive Officer to execute a contract for these engineering services in an amount not to exceed \$935,490.

The motion was seconded by Commissioner Crawford and carried unanimously.

Towns of Pelzer and West Pelzer Sewer Improvements Engineering Services Contract Award
Commissioner Henderson motioned that the Board award engineering services contract for Towns of Pelzer and West Pelzer Sewer Improvements to CHA Companies and authorize the Chief Executive Officer to execute a contract in an amount not to exceed \$1,871,762.66

The motion was seconded by Commissioner Overstreet and carried unanimously.

Saluda #4 Pump Station Elimination Construction Contract Amendment No. 1

Commissioner Overstreet motioned that the Board approve and authorize the Chief Executive Officer to execute Amendment No. 1 to the contract with Tugaloo Pipeline, Inc. for \$290,360.90 increasing the overall contract to a not-to-exceed amount of \$2,166,950.91.

The motion was seconded by Commissioner Henderson and carried unanimously.

Conestee Pump Station and Force Main Design Services Contract Amendment

Commissioner Henderson motioned that the Board award the Conestee Pump Station and Force Main Project to Brown and Caldwell and authorize the Chief Executive Officer to execute Amendment No. 1 for \$142,000, increasing the overall contract to a not-to-exceed amount of \$1,112,500.


The motion was seconded by Commissioner Overstreet and carried unanimously.

There being no further business, the meeting was adjourned at 3:05 P.M.

APPROVED:



R. L. FOGLEMAN, JR., CHAIRMAN



CLINTON J. THOMPSON, SECRETARY/TREASURER

RENEWABLE WATER RESOURCES
561 MAULDIN ROAD
GREENVILLE, SC 29607
MONDAY, JUNE 26, 2023 - 3:15 P.M.



ADMINISTRATION AND FINANCE COMMITTEE MEETING MINUTES

Minutes of the Renewable Water Resources' (ReWa) Administration and Finance Committee Meeting held Monday, June 26, 2023, at 3:15 P.M. at ReWa Administrative Headquarters.

The meeting was also held virtually via ZOOM.

Committee Members Present: Committee Chairman Thomas A. Coker, Clint J. Thompson, Emily K. DeRoberts, and George W. Fletcher.

Non-Committee Members Present: Commissioner Daniel K. Holiday and Roy Chip Fogleman

Staff Present: CEO Joel Jones, CFO Cathy Caldwell, Technical Services Officer David Niese, Operations Services Officer Angie Price, Sustainability Services Officer Kaye Davis, Director of Business Services Julie Dacus, Director of Engineering Becca Bowyer, Director of Information Technology Toby Louris, Director of Workforce Development Jay Blankenship, Controller Thomas Brooks, Customer Service Supervisor Veronica Davis, Talent and Development Program Manager Wes Wessinger III, Senior Executive Administrator Becca Steifle, Executive Administrative Assistant Kendra Kennedy, IT Desktop Support Analyst John Ryan, and Accountant Kayla Quick.

The meeting was called to order by Commissioner Coker at 3:15 P.M.

Investment Summary

The Committee reviewed the Investment Summary.

Summary of Financial Condition

The Committee reviewed the Summary of Financial Condition.

New Account Fee (NAF) Classification Report

The Committee reviewed the NAF Classification Report.

Sustainability Services Scorecard

The Committee reviewed the Human Resources Scorecard.

New Business

Director of Workforce Development Jay Blankenship introduced himself and provided the Committee with an outline of his team's current endeavors in the field of Workforce Engagement and Development. The report was received and acknowledged solely as informational material.

RENEWABLE WATER RESOURCES
ADMINISTRATION AND FINANCE COMMITTEE MEETING MINUTES

The Committee meeting was adjourned at 3:52 pm.

APPROVED:



R.L. FOGLEMAN, JR., CHAIRMAN



CLINTON J. THOMPSON, SECRETARY/TREASURER

Notification of meeting was distributed on June 23, 2023, to The Greenville News, Tribune Times, The Laurens County Advertiser, The Spartanburg Herald Journal, The Anderson Observer, Greenville County Council, www.rewaonline.org, and ReWa Headquarters.