

RENEWABLE WATER RESOURCES  
561 MAULDIN ROAD  
GREENVILLE, SC 29607  
MONDAY, AUGUST 22, 2022 - 4:00 P.M.



## **BOARD OF COMMISSIONERS' MEETING MINUTES**

Minutes of Renewable Water Resources' (ReWa) Board of Commissioners' Meeting held Monday, August 22, 2022, at ReWa Headquarters.

The meeting was called to order by Chairman Crawford at 4:00 P.M.

Commissioners Present: Chairman Crawford, Vice Chairman Chip Fogleman, Secretary/Treasurer Brett, Emily DeRoberts, George Fletcher, Phyllis Henderson Danny Holliday, and Clint Thompson

Commissioners Present via ZOOM: Ray C. Overstreet

Staff Present: Chief Executive Officer Joel H. Jones, Chief Financial Officer Cathy Caldwell, Technical Services Officer David Niese, Operations Services Officer Angie Price, Director of Business Services Julie Dacus, Director of Regulatory Services Patricia Dennis, Director of Engineering Greg Wright, Controller Thomas Brooks, Program Services Manager David Rankin, Customer Service Supervisor Veronica Davis, IT Desktop Support Analyst Adam Fisher, and Senior Executive Administrator Rebecca A. Steifle

Staff Present via Webex: Watershed Biologist Sharon Appell, IT Customer Support Manager Chris Lineau, Government Affairs Liaison Kam Turner

Visitors Present: Lawrence Flynn of Pope Flynn Group

The meeting was also held virtually via ZOOM.

### Chief Executive Officer Activity Update

CEO Jones provided the following updates regarding ReWa:

1. CEO Jones stated that Director Wright provided an update on the emergency actions being undertaken to address issues at Gilder Creek near Holly Tree County Club. He thanked staff for their quick action and informed the Board staff was working diligently on communications with the community impacted.
2. CEO Jones informed the Board that, as stated during the July meeting, the approved minutes and resolutions of the July meeting were posted to ReWa's website. He further stated that all approved minutes and resolutions will be posted following each Board meeting.
3. CEO Jones informed the Board that Operations Services Officer Price and Senior Executive Administrator Steifle represented ReWa at the Laurens County Water & Sewer Commission's Ribbon Cutting Ceremony for the new Lake Greenwood Water Treatment Facility on Thursday, August 18<sup>th</sup>.

4. CEO Jones informed the Board that Chairman Crawford, Vice Chairman Fogleman and ReWa leadership hosted incoming Commissioner Tab Patton of Patton Development for lunch on Friday, August 19<sup>th</sup>. Tab was nominated by the Spartanburg Delegation on August 8<sup>th</sup> to serve as the ReWa's Spartanburg Commissioner. He stated that Commissioner orientation will be scheduled soon.
5. CEO Jones reminded the Board that the 5R Big Tent meeting will be held tomorrow, Tuesday, August 23<sup>rd</sup> at the City of Greenville Public Works Facility, and will be followed by a tour of the Mauldin Road Campus. He invited the Board to join the meeting and/or the tour.
6. CEO Jones informed the Board that ReWa will host Ten at the Top's Beer & Pizza Redefined on Tuesday, October 4<sup>th</sup> at the Graham W. Rich Operations & Training Building. The Board was invited to attend.
7. CEO Jones informed the Board that we are in the process of finalizing the details for the Honor Flight for our Veterans. He stated we committed to this prior to COVID and the tentative date is Saturday, October 15<sup>th</sup>. He asked the Board to contact Senior Executive Administrator Steifle for more information.
8. CEO Jones informed the Board that The Farmers' Appreciation Dinner will be held on October 27<sup>th</sup>, likely at Windy Hill. He stated this was a great opportunity to interact with our farmers who are so important to ReWa.
9. CEO Jones informed the Board that ReWa leadership met with Laurens County Water and Sewer Commission leadership last week and he expected more meetings to take place in the future.
10. CEO Jones informed the Board that we had received comments back from DHEC regarding the 5R model.

#### Consent Agenda

Commissioner Brett made a motion to approve the consent agenda. Commissioner DeRoberts seconded the motion. Motion carries unanimously.

#### Administration and Finance

Committee Chairman Thompson provided an update on the August 22, 2022, Investment Summary and Summary of Financial Condition. Committee Chairman Thompson also provided an update on the New Account Fee (NAF) Classification Report.

#### 2022A Series Resolution

The Administration & Finance Committee recommended to the Board that Renewable Water Resources authorize the Chief Executive Officer to complete, and the Chairman of the Commission to execute and submit, the 2022A Series Resolution providing for the issuance and sale of sewer system revenue bonds of Renewable Water Resources, South Carolina in the aggregate principal amount of not exceeding One Hundred Twenty Million Dollars (\$120,000,000); and other matters related thereto. Motion carries unanimously. This Resolution is made a part of these minutes.

#### FY19 Sewer Rehabilitation State Revolving Fund Resolution

The Administration & Finance Committee recommended to the Board that Renewable Water Resources authorize the Chief Executive Officer to complete, and the Chairman

of the Commission to execute and submit, an application to the State Authority for a loan from the Fund in the amount of approximately \$4,238,161.00 to finance the costs of rehabilitating sanitary sewers and manholes within ReWa's service area as further described in the application to the State Authority. Motion carries unanimously. This Resolution is made a part of these minutes.

Pelzer/West Pelzer System Improvements South Carolina Infrastructure Investment Program/American Rescue Plan Act Resolution

The Administration & Finance Committee recommended to the Board that Renewable Water Resources authorize the Chief Executive Officer to execute and submit an application to the RIA for a grant from the Program in an amount not to exceed \$10,000,000 to finance the cost of system improvements in the recently acquired Pelzer and West Pelzer service areas as further described in the application to the RIA. The Chief Executive Officer is authorized to take such actions as may be necessary to convenient to complete the application process. Motion carries unanimously. This Resolution is made a part of these minutes.

Swamp Rabbit Gravity Upgrade 1 and 2 South Carolina Infrastructure Investment Program/American Rescue Plan Act Resolution

The Administration & Finance Committee recommended to the Board that Renewable Water Resources authorize the Chief Executive Officer to complete, and the Chairman of the Commission to execute and submit, an application to the RIA for a grant from the Program in the amount of approximately \$22,080,121 to finance the costs of the installation of the gravity sewer pipe along the Swamp Rabbit Trunk from E. Bramlett Road to Sulphur Springs Road as further described in the application to the RIA. The Chief Executive Officer is authorized to take such actions as may be necessary or convenient to complete the application process. Motion carries unanimously. This Resolution is made a part of these minutes.

Operations and Planning

Committee Chairman Fogleman provided information on the items listed under the August 22, 2022, Operations and Planning Committee section.

Georges Creek WRRF Chemical Systems Refurbishment Project Construction Administration Services Contract Amendment No. 2 Resolution

The Operations & Planning Committee recommended to the Board that Renewable Water Resources amend the contract with Jacobs and authorize the Chief Executive Officer and/or his designee to bring the total contract to a not-to-exceed amount of \$360,500. Motion carries unanimously. This Resolution is made a part of these minutes.

FY19 Sewer Rehabilitation Construction Contract Award Resolution

The Operations & Planning Committee recommended to the Board that Renewable Water Resources award this work to Cajenn Construction & Rehabilitation Services Inc. for a cost not to exceed \$3,858,161.00 and that the Chief Executive Officer and/or his

designee is hereby authorized to execute the contract on behalf of ReWa. Motion carries unanimously. This Resolution is made a part of these minutes.

Unfinished Business

*Proposed Procurement Code Changes Resolution*

The Administration and Finance Committee recommended to the Board that the amended procurement regulations presented to the Board be made a part of these minutes. Motion carries unanimously. This Resolutions and the revised Procurement Code are made a part of these minutes.

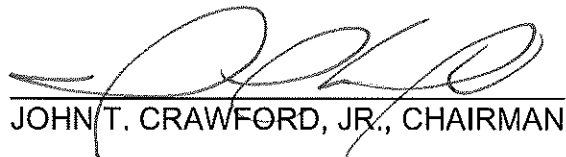
New Business

None

Other Business

None

There being no further business, Commissioner DeRoberts made a motion at 4:27 P.M. to adjourn the meeting. Commissioner Thomason seconded the motion. The motion carries unanimously. The meeting was adjourned.

  
JOHN T. CRAWFORD, JR., CHAIRMAN

  
TIMOTHY A. BRETT, SECRETARY/TREASURER

Notification of meeting was distributed on August 19, 2022 to The Greenville News, Tribune Times, The Laurens County Advertiser, The Spartanburg Herald Journal, The Anderson Observer, Greenville County Council, [www.rewaonline.org](http://www.rewaonline.org), and ReWa Headquarters.

RENEWABLE WATER RESOURCES  
561 MAULDIN ROAD  
GREENVILLE, SC 29607  
MONDAY, AUGUST 9, 2022 – 10:00 A.M.



## **BOARD OF COMMISSIONERS' GOVERNANCE & OUTREACH STANDING COMMITTEE MEETING MINUTES**

The Renewable Water Resources' (ReWa) Governance & Outreach Committee met on Tuesday, August 9, 2022, at ReWa Headquarters.

The meeting was called to order by Committee Co-Chairman Brett at 10:00 A.M.

Commissioners Present: Committee Co-Chairman Brett, Committee Co-Chairman DeRoberts, Chip Fogleman, Phyllis Henderson, and Danny Holliday

Non-Committee Members Present: Board Chairman John T. Crawford, Jr.

Staff Present: CEO Jones, Director of Communications Lawson, Government Affairs Liaison Turner, and Senior Executive Administrator Steifle

Committee Co-Chairman Brett called the meeting to order at 10:00 A.M.

Committee Co-Chairman Brett and CEO Jones led a discussion regarding the goals and objectives of the committee and a path forward.

Director Lawson provided a Communication Strategic Action Plan update.

Ms. Turner provided an update on strategic relationships and meetings held.

Committee Co-Chairman Brett and the group brainstormed community partners and stakeholders this group may want to engage with soon.

The Committee agreed to schedule its next meeting in September. Ms. Steifle will coordinate.

With no further business for consideration, Committee Co-Chairman Brett adjourned the Committee at 11:30 A.M.

RENEWABLE WATER RESOURCES  
BOARD OF COMMISSIONERS' GOVERNANCE & OUTREACH STANDING COMMITTEE MEETING



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JOHN T. CRAWFORD, JR., CHAIRMAN



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TIMOTHY A. BRETT, SECRETARY/TREASURER

*Notification of meeting was distributed on August 5, 2022, to The Greenville News, Tribune Times, The Laurens County Advertiser, The Spartanburg Herald Journal, The Anderson Observer, Greenville County Council, [www.rewaonline.org](http://www.rewaonline.org), and ReWa Headquarters.*

RENEWABLE WATER RESOURCES  
561 MAULDIN ROAD  
GREENVILLE, SC 29607  
MONDAY, AUGUST 22, 2022 - 3:15 P.M.



## **ADMINISTRATION AND FINANCE COMMITTEE MEETING MINUTES**

Minutes of the Renewable Water Resources' (ReWa) Administration and Finance Committee Meeting held Monday, August 22, 2022, at 3:15 P.M. at ReWa Administrative Headquarters.

Committee Members Present: Committee Chairman Clint J. Thompson, Timothy A. Brett, Emily K. DeRoberts, and George W. Fletcher

Non-Committee Members Present: Board Chairman John T. Crawford, Jr., and Commissioner Daniel K. Holliday

Staff Present: CEO Joel Jones, CFO Cathy Caldwell, Technical Services Officer David Niese, Operations Services Officer Angie Price, Director of Business Services Julie Dacus, Director of Regulatory Services Patricia Dennis, Director of Engineering Greg Wright, Director of Human Resources Kaye Davis, Controller Thomas Brooks, Customer Service Manager Veronica Davis, Design Services Manager Bryan Kohart, Program Services Manager David Rankin, IT Desktop Support Analyst Adam Fisher and Accountant Kayla Quick.

Staff Present via ZOOM: IT Customer Support Manager Chris Lienau

Visitors Present: Lawrence Flynn of Pope Flynn

Visitors Present Virtually on behalf of ReWa: David Cheatwood of First Tryon Advisors

The meeting was also held virtually via ZOOM.

The meeting was called to order by Committee Chairman Thompson at 3:15 P.M.

### Investment Summary

The Committee reviewed the Investment Summary.

### Summary of Financial Condition

The Committee reviewed the Summary of Financial Condition.

### NAF Classification Report

The Committee reviewed the NAF Classification Report.

### Human Resources Scorecard

The Committee reviewed the Human Resources Scorecard

Educational Partnerships

The Committee received information on Educational Partnerships that ReWa is making with local schools.

2022A Series Resolution

Committee Member Brett made a motion to recommend to the Board that ReWa approve the 2022A Series Resolution. Motion seconded by Commissioner Fletcher and carried unanimously.

FY19 Sewer Rehabilitation State Revolving Fund

Committee Member Brett made a motion to recommend to the Board that ReWa approve the FY19 Sewer Rehabilitation State Revolving Fund Loan application. Motion seconded by Commissioner DeRoberts and carried unanimously.

Pelzer/West Pelzer System Improvements

Committee Member Fletcher made a motion to recommend to the Board that ReWa approve the Pelzer/West Pelzer System Improvements Grant application. Motion seconded by Commissioner Brett and carried unanimously.

Swamp Rabbit Gravity Upgrade 1 and 2

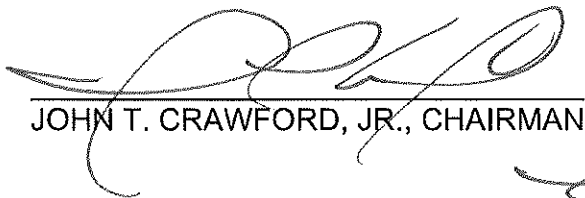
Committee Member Brett made a motion to recommend to the Board that ReWa approve the Swamp Rabbit Gravity Upgrade 1 and 2 Grant application. Motion seconded by Commissioner DeRoberts and carried unanimously.

Proposed Procurement Code Changes

Committee Member DeRoberts made a motion to recommend to the Board that ReWa approve the Proposed Procurement Code Changes. Motion seconded by Commissioner Brett and carried unanimously.

On motion by Commissioner DeRoberts and seconded by Commissioner Brett, the Committee meeting was adjourned at 3:45 pm.

APPROVED:



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JOHN T. CRAWFORD, JR., CHAIRMAN



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TIMOTHY A. BRETT, SECRETARY/TREASURER

Notification of meeting was distributed on August 19, 2022, to The Greenville News, Tribune Times, The Laurens County Advertiser, The Spartanburg Herald Journal, The Anderson Observer, Greenville County Council, [www.rewaonline.org](http://www.rewaonline.org), and ReWa Headquarters.



RENEWABLE WATER RESOURCES  
561 MAULDIN ROAD  
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MONDAY, AUGUST 22, 2022 - 2:00 P.M.



## **OPERATIONS AND PLANNING COMMITTEE MEETING MINUTES**

Minutes of Renewable Water Resources (ReWa) Operations and Planning Committee Meeting held Monday, August 22, 2022, at ReWa Headquarters.

The meeting was called to order by Committee Chairman Chip Fogleman at 2:00 P.M.

Committee Members Present: Chip Fogleman, Phyllis Henderson, and Daniel K. Holliday. Ray Overstreet attended remotely.

Non-Committee Members Present: Board Chairman John T. Crawford, Jr., Timothy Brett, George Fletcher, Emily DeRoberts, and Clint Thompson.

Staff Present: Chief Executive Officer Joel Jones, Chief Financial Officer Cathy Caldwell, Technical Services Officer David Niesse, Operations Services Officer Angie Price, Director of Business Services Julie Dacus, Director of Engineering Greg Wright, Director of Regulatory Services Patricia Dennis, Controller Thomas Brooks, Program Services Manager David Rankin, Design Services Manager Bryan Kohart, Purchasing Manager Wende Smith, Project Engineer Dillon Thompson, IT Desktop Support Analyst Adam Fisher, and Engineering Administrative Assistant Cindy Jones.

The meeting was also held virtually via ZOOM.

### Georges Creek WRRF Construction Administration Services Contract Amendment No. 2

Director Wright stated that the Georges Creek Chemical Systems Refurbishment project consists of the replacement of aged chemical treatment equipment at the facility for greater reliability. Staff has negotiated a scope and fee with Jacobs for construction administration services during project construction. Commissioner Holliday motioned that the Board approve the Resolution to award the Georges Creek WRRF Construction Administration Services contract to Jacobs and authorize the Chief Executive Officer to execute Amendment No. 2 for \$161,700, increasing the overall contract to a not to exceed amount of \$360,500. Motion seconded by Commissioner Henderson and carries unanimously.

### FY19 Sewer Rehabilitation Construction Contract Award

The rebidding of the FY19 Sewer Rehabilitation project consists of lining approximately 43,950 feet of sanitary sewer with cured-in-place pipe lining and rehabilitating manholes using an approved specialized cementitious mortar product. Due to current market conditions the bids received exceeded the project budget, so the scope of work was reviewed with the low bidders and reduced to address the most critical infrastructure deficiencies. The reduced scope consists of lining 19,740 linear feet of pipe with selected manhole rehabilitations.

Commissioner Holliday motioned that the Board award the FY19 Sewer Rehabilitation Construction contract to Cajenn Construction & Rehabilitation Services, Inc. and authorize the Chief Executive Officer to execute the contract in the amount not to exceed \$3,838,161. Motion seconded by Commissioner Henderson and carries unanimously.

Owner Agent Selection Process Update

Director Wright made a brief presentation on the Owner Agent Selection Process and explained that Hazen and Sawyer had been selected as ReWa's Agent. A brief discussion followed. No action was taken.

Gilder Creek Emergency Repair

Director Wright explained that we had recently experienced a problem at Gilder Creek which necessitates an emergency repair. Pipe which had originally been installed on the stream bank is now exposed in the middle of the creek due to erosion of the stream bank.

PFAS Information Update

Operations Services Officer Price gave a PFAS Information Briefing, in which she explained the importance of destroying PFAS (polyfluoroalkyl substances) chemicals wherever they occur. No action was taken.

There being no further business, Commissioner Henderson made a motion to adjourn. Motion seconded by Commissioner Holliday and the meeting was adjourned at 2:39 P.M.

  
JOHN T. CRAWFORD, JR., CHAIRMAN

  
TIMOTHY A. BRETT, SECRETARY/TREASURER

RENEWABLE WATER RESOURCES  
561 MAULDIN ROAD  
GREENVILLE, SC 29607  
MONDAY, AUGUST 22, 2022 – 2:30 P.M.



## **BOARD OF COMMISSIONERS' WORKSHOP MEETING MINUTES**

Minutes of the Renewable Water Resources' (ReWa) Board Workshop held Monday, August 22, 2022, at ReWa Headquarters.

Commissioners Present: Chairman John Crawford, Tim Brett, Emily K. DeRoberts, George Fletcher, Chip Fogleman, Phyllis Henderson, Danny Holliday, and Clint Thompson

Commissioners Present via ZOOM: Ray C. Overstreet

Staff Present: CEO Jones, CFO Caldwell, Technical Services Officer Niese, Operations Services Officer Price, Director of Business Services Dacus, Director of Regulatory Services Dennis, Director of Engineering Wright, Controller Brooks, Program Services Manager Rankin, Purchasing Manager Smith, IT Desktop Support Analyst Adam Fisher, and Senior Executive Administrator Rebecca A. Steifle

Visitors Present: None

The meeting was called to order by Chairman Crawford at 2:42 P.M.

Chairman Crawford introduced CFO Caldwell who reviewed the agenda. She stated the purpose of the Workshop was to review the following:

1. Proposed Procurement Code Changes
2. Engineering Development Fees
3. Pretreatment Program and Surcharge Fees

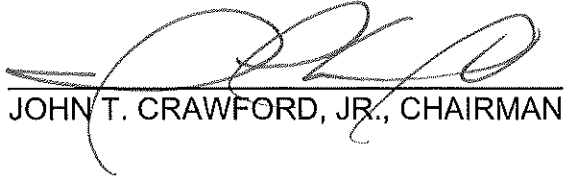
CEO Caldwell introduced Director Dacus who provided a presentation on the Proposed Procurement Code Changes. After discussion, the Board thanked Director Dacus and team for providing a thorough follow-up presentation. This report was received as information.

CFO Caldwell provided a presentation on Engineering Development Review Fees. After discussion, this report was received as information.

Due to time constraints, the group was unable to review the Pretreatment Program and Surcharge Fees presentation. Senior Executive Administrator Steifle will distribute the presentation to the Board and schedule another workshop to complete the review.

RENEWABLE WATER RESOURCES  
BOARD OF COMMISSIONERS' WORKSHOP MEETING

With there being no further business for discussion, the meeting adjourned at 3:21 P.M.



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JOHN T. CRAWFORD, JR., CHAIRMAN



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TIMOTHY A. BRETT, SECRETARY/TREASURER

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