



## ReWa Capacity Approval Process

### Service Lateral Connection Project

**Date: January 13, 2016**

For new development, service availability, and general development questions contact Angie Davis, Development Services Technician. There are two classifications of service that require ReWa approval - Service Lateral Connections and Public Main Extensions. A **Service Lateral Connection** refers to a single sewer line typically from a repurposed building, new commercial development, or new single building. Service laterals may connect to a Satellite Sewer Agency sewer line or directly to a ReWa manhole. A service lateral does not require permitting through SCDHEC, therefore once the capacity letter is issued by ReWa, the flow is officially allocated to the development. A **Public Main Extension** refers to a new collection system of sewer lines and manholes typically used for new subdivisions, apartments, townhomes, etc. The new collection system will need to be permitted through ReWa and SCDHEC. ReWa will not officially guarantee flow capacity until plans are approved (refer to Step 2 in the Public Main Extension process). Individual homes or buildings associated with a Public Main Extension do not go through ReWa's Service Lateral permitting process.

### General Inquiries / Pre-submittal Requirements

- 1) Prior to beginning the Capacity Approval Process any general inquiries shall be directed to ReWa's Development Services Technician (Contact Ms. Angie Davis; ph. 864-299-4000, ext. 272; [angelad@re-wa.org](mailto:angelad@re-wa.org) ).
- 2) All development activities shall be coordinated between the developer and the applicable Satellite Sewer Agency serving the property prior to beginning the Capacity Approval Process for service lateral connections.
- 3) Should the proposed development require potential connection directly to ReWa's infrastructure the Satellite Sewer Agency shall first discuss this option with ReWa Engineering before beginning this application process.
- 4) If the proposed development is located on a property parcel that either contains or is adjacent to an existing ReWa sewer line easement the Satellite Sewer Agency shall first meet with ReWa Engineering to discuss project specifics before beginning this application process.

### Capacity Approval Process

- 1) The developer makes formal request to ReWa Development Services Technician for capacity availability in ReWa collection lines and water resource recovery facilities. This request package includes, but is not limited to, information on the following items:
  - a) Project name
  - b) Tax Map Number(s)
  - c) Type of development: residential, multi-family, industrial, etc.

- d) Flow calculations for requested capacity per SCDHEC Contributory Loadings (in gallons per day).
  - e) Proposed water resource recovery facility
  - f) Include attached map with proposed connection point to Satellite Sewer Agency or ReWa
    - (1) Should proposed development require potential connection directly to ReWa's infrastructure the Satellite Sewer Agency shall first discuss this option with ReWa Engineering. The Satellite Sewer Agency shall secure written approval for such a connection point prior to the submittal of the Capacity Availability Request package to ReWa.
    - (2) For project work on parcels that either contain or are adjacent to an existing ReWa sewer line easement the Satellite Sewer Agency and/or Developer shall provide the additional information requested by ReWa resulting from the meeting discussions previously held as required in Item 4 above.
  - g) Completed Service Lateral Connection Capacity Request Form
    - (1) If flow is conveyed through multiple Satellite Sewer Agencies then a signature from each agency must be obtained prior to submittal to ReWa.
  - h) In addition, a completed Service Lateral Connection Permit to ReWa is required when connecting directly to a pre-approved existing ReWa manhole.
- 2) All items requested must be provided in a complete package to ReWa Development Services Technician.
    - i) ReWa Development Services Technician will provide status updates to all parties as may be applicable.
    - ii) The ReWa Development Services Technician will review the package for completeness and coordinate with the Satellite Sewer Agency as may be necessary before a technical review of the package will begin.
  - 3) ReWa Engineering will begin a technical review on a completed package once it is received from ReWa Development Services.
    - a) ReWa Engineering will respond within 10 business days of their receipt of the complete package. If further information is required ReWa Engineering will request additional information from the developer or Satellite Sewer Agency. ReWa Engineering will resume review of the Capacity Approval Process once this information is received.
    - b) ReWa Engineering will generate the approved Service Lateral Connection Capacity Request Form for distribution to the Satellite Sewer Agency, Developer and ReWa Development Services. This approved form allocates capacity in ReWa's system for service to the proposed project.
  - 4) ReWa's Capacity Approval may be rescinded by ReWa if either of the following issues occur:
    - a) The development is not completed within two years of the date of the approved ReWa Service Lateral Connection Capacity Request Form.
    - b) The plan for the development changes and the previously requested flow is no longer applicable. In such cases a new Capacity Availability Request will be required.



Service Lateral Preliminary Capacity Request Form
Form Revision Date:4/13/2016

Project Information

Project Name: \_\_\_\_\_ Date: \_\_\_\_\_
Engineer (Company): \_\_\_\_\_ Phone: \_\_\_\_\_
Engineer (Contact): \_\_\_\_\_ Signature: \_\_\_\_\_
Engineer Address: \_\_\_\_\_ Email: \_\_\_\_\_
Developer (Company): \_\_\_\_\_ Phone: \_\_\_\_\_
Developer (Contact): \_\_\_\_\_ Email: \_\_\_\_\_
Developer Address: \_\_\_\_\_
Tax Map Numbers for Project: \_\_\_\_\_
Proposed Water Resource Recovery Facility: \_\_\_\_\_

Estimated Total Sewer Flow: \_\_\_\_\_ gal/day. Attach Flow Calculations.
(Average daily flow as calculated using SCDHEC Unit Contributory Loadings)
Connection Type - [ ] Gravity [ ] Force Main Connection Point - [ ] Satellite Sewer MH [ ] ReWa MH
Attach map identifying proposed connection point to existing collection/trunk sewer.
Are Multiple Collection Agencies involved? [ ] Yes [ ] No If yes, both agencies will need to fill out the respective portions of the form below.
Ownership, Operation & Maintenance of Collection System will be assigned to: \_\_\_\_\_
Will there be a new Pump Station associated with this development? [ ] Yes [ ] No

Primary Satellite Sewer Agency Preliminary Approval Agency Name: \_\_\_\_\_
Does capacity appear to be available to serve this project? [ ] Yes [ ] No Approved Connection Point? [ ] Yes [ ] No
Comments: \_\_\_\_\_
Collection Agency Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Secondary (Transport) Sewer Agency Preliminary Approval Agency Name: \_\_\_\_\_
Does capacity appear to be available to serve this project? [ ] Yes [ ] No
Comments: \_\_\_\_\_
Collection Agency Signature: \_\_\_\_\_ Date: \_\_\_\_\_

ReWa Preliminary Approval
[ ] ReWa has verified all affected agencies have completed review form. ReWa Project No: \_\_\_\_\_
Does ReWa capacity appear to be available to serve this project? [ ] Yes [ ] No Approved Connection Point? [ ] Yes [ ] No
ReWa Direct Connect form attached, if connection is to a ReWa MH. [ ] Yes [ ] No ReWa Pretreatment form attached? [ ] Yes [ ] N/A
Comments: \_\_\_\_\_
ReWa Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Note: Approval is valid for 24 months from the executed date of this document. This form serves as a permit to connect from ReWa, and may be used to obtain building permits from Greenville County. Capacity is allocated for this project by ReWa.



**COMMERCIAL / FOOD SERVICE ESTABLISHMENT (FSE) / INDUSTRIAL FACILITY  
QUESTIONNAIRE**

*(To Be Completed By Commercial, FSE or Industrial Facilities Requesting Sewer Service)*

1. Company Name: \_\_\_\_\_
2. Mailing Address: \_\_\_\_\_  
\_\_\_\_\_ Zip Code: \_\_\_\_\_
3. Premise Address: \_\_\_\_\_  
\_\_\_\_\_ Zip Code: \_\_\_\_\_
4. Primary Contact (Name & Title): \_\_\_\_\_  
Phone No.: (\_\_\_\_) \_\_\_\_\_ Fax No.: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_
5. Give a brief narrative description of the primary and ancillary manufacturing or service activities at premise address:  
\_\_\_\_\_  
\_\_\_\_\_
6. Will the facility discharge wastewater from any of the following sources/activities? [  ] **Yes** (*check all that apply*) [  ] **No**

FSE/Restaurant/Food Preparation	[ <input type="checkbox"/> ]	Dinning Facility Clean-up	[ <input type="checkbox"/> ]
Manufacturing/Production	[ <input type="checkbox"/> ]	Plant & Equipment Wash-down	[ <input type="checkbox"/> ]
Contact Cooling Water	[ <input type="checkbox"/> ]	Non-contact Cooling Water	[ <input type="checkbox"/> ]
Boiler Blow-down	[ <input type="checkbox"/> ]	Cooling Tower Blow-down	[ <input type="checkbox"/> ]
Contaminated Stormwater	[ <input type="checkbox"/> ]	Non-contaminated Stormwater	[ <input type="checkbox"/> ]
Maintenance/Repair Shop	[ <input type="checkbox"/> ]	Laboratory/QC Department	[ <input type="checkbox"/> ]
Sanitary (Bathrooms, etc.)	[ <input type="checkbox"/> ]	Other (specify) _____	[ <input type="checkbox"/> ]

\*\*\*\*\*  
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

\_\_\_\_\_  
Signature of Official (Seal if applicable)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Please Return Completed Questionnaire to:**  
**RENEWABLE WATER RESOURCES**  
**Attention: Angela Davis, Development Services**  
**561 Mauldin Road**  
**Greenville, SC 29607**

**Email: [angelad@re-wa.org](mailto:angelad@re-wa.org)**

**For all pretreatment questions, please call: 864.299.4000, ext. 222**

Renewable Water Resources