

Addendum I Website Redesign Project

Posting Date: July 31, 2018

In published Request for Qualifications (RFQ) for Website Redesign project, please note the following updates:

1. **Q:** Can companies from Outside USA can apply for this? (i.e. India or Canada)?

A: No.

2. **Q:** Will we be required to meet at ReWa's facilities?

A: Yes.

3. **Q:** Can we perform the tasks (related to RFQ) outside USA?

A: Prefer to have a US based company.

4. **Q:** Can we submit the proposals via email?

A: Mail or hand deliver Qualification package to the following address no later than the **RFQ opening 8/3/2018 at 2:00 p.m.**

Renewable Water Resources (ReWa) Purchasing Department
561 Mauldin Road
Greenville, South Carolina 29607
#419 – 07/19/2018 RFQ ReWa Website Redesign

5. **Q:** The RFQ references six websites but only five are listed in section 1.1. Please confirm the URLs in scope for the redesign.

A: There are six total websites that ReWa owns, however, only five of those will be redone.

6. **Q:** Pipepatrol.org is just a GoDaddy landing page. Is that URL correct?

A: Yes, it should redirect to www.befreshwaterfriendly.org, investigating now why it is not.

7. **Q:** Are we redesigning the sites separately, or are you looking to consolidate all the sites under one URL?

A: Yes, separately but under the same platform.

8. **Q:** 3 of the sites are built on the Wordpress CMS. Do you have a preference for consolidating on Wordpress as the CMS?

A: No.

9. **Q:** Design and develop under 1.2 Coordination refer to an Intranet. There are no other references to an intranet in the RFQ. Are those typos that should be "internet"?

A: Yes, it is for the internet. The *Intranet* upgrade will be a separate project.

10. **Q:** Please describe what capabilities or content will be available to logged in users that are not available to general public users.

A: There will be no login for users – ReWa employees will be able to see the back end of the site and make edits, see eblast lists, etc.

11. **Q:** Please describe the capabilities and features expected in a "dynamic calendar of events."

A: We are asking that the company bring their ideas.

12. **Q:** What is meant by domain strategy? Does this refer to consolidating the 5 sites listed into one?

A: Domain strategy refers to the proposed approach regarding the 5 domains (i.e. same sever, different servers, subdomains, etc.)

13. **Q:** Microsoft discontinued support for IE 9 and IE 10 in 2016, and all popular CMS' have followed. Supporting IE 9 and 10 will require potentially extensive customization that will be time consuming and costly to both create and maintain. Is it really necessary?

A: No. An HTML 5 compliant CMS system should meet the need.

14. **Q:** We utilize agile web development methodologies that are not well supported by MS Project, and thus we use Jira for project management. Is this acceptable?

A: Agile web development can be modeled in MS Project. Once the project begins, you can use Jira, but for the purposes of reviewing the proposal, we would like to validate your integrated master schedule and resource loading in MS Project.

15. **Q:** Is submitting the electronic version of the proposal on USB drive acceptable? Many modern computers CD drive.

A: Yes.

16. **Q:** Is digital signature via DocuSign acceptable for the response form?

A: No, the signed response form is to be returned with the RFQ package.

17. **Q:** We see similar RFPs with budgets ranging from \$20K to \$100K. Is there a target budget or range we can scale our solution to?

A: No.

18. **Q:** How many web developers do you have on staff, and what will their role be in the project?

A: None.

19. **Q:** What percentage of content across the 5 sites do you estimate will migrate to the consolidated site?

A: Not sure at this point.

20. **Q:** Do you expect copywriting or editing services as part of the engagement?

A: Yes.

21. **Q:** Are there any related sites you can reference that are good models for what you hope to achieve with the redesign?

A: Possibly, we really like our Diggreenvile.org site

22. **Q:** Do you expect one design theme to carry across the entire new site? If sub-themes are expected please describe.

A: Not sure.

23. **Q:** Please describe all integrations with other sites or data sources more complex than an iFrame or embed code.

A: Integration with Constant Contact may be required. Other integrations may be identified during the requirements documentation/validation phase.

24. **Q:** Is single-sign-on in use to control administrative access to the site? If yes, please elaborate.

A: No, it is not envisioned that the CMS will be connected to ReWa's Active Directory or require single-sign on.

25. **Q:** Please provide usage data for traffic and storage for the current sites.

A: June 2018 - Website Bandwidth:

ReWa: 35.54gb

Project Rx: 911.57mb

Be Fresh Water Friendly: 4.9gb

Pipe Patrol: 297.72mb

Upstate Roundtable: 954.42mb

Website Disk Space:

ReWa: 3.37gb

Project Rx: 185mb

Be Fresh Water Friendly: 174mb

Pipe Patrol: 50.9mb

Upstate Roundtable: 66.9mb

26. **Q:** Where are the sites hosted now? Are we using the current host or do you want hosting included in estimate?

A: Please include hosting in estimate.

27. **Q:** Is 99.9% uptime sufficient?

A: Yes.

28. **Q:** Please confirm that awarded vendor will primarily work remotely, after the initial round of onsite discovery workshops and meetings.

A: Yes.

29. **Q:** We are a US company will some remote employees working from outside of the US. Is there any restriction on their ability to contribute to the project?

A: We would prefer to have similar working hours as the people dedicated to our project to ensure timely responses.

30. **Q:** How do you envision the post site launch relationship with the developer? Do you need a support contract for ongoing updates and development?

A: It is a possibility we are considering.

31. **Q:** What are the business reasons for wanting to launch a site no later than October 30, 2018?

A: It is the requested date from ReWa's CEO.

32. **Q:** The RFQ calls for Compatibility with current version of Google Chrome, Safari, Mozilla Firefox, and Internet Explorer (IE9). Since IE9 is not the current version of Internet Explorer, are you requiring both the latest version of Internet Explorer/Edge and IE9, or only IE9?

A: The latest version of each of the browsers.

33. **Q:** The RFQ calls for the implemented solution to meet Web Content Accessibility Guidelines 2.0. If the Department of Justice issues formal web content accessibility guidelines before this project launches, as it has issued advanced notice that it will, can we replace the guidelines 2.0 with the updated version?

A: Yes, the most recent guidelines are acceptable.

34. **Q:** What are some examples of other websites you really love?

A: We like our DIG Greenville.org site.

<https://bellroy.com/>

A leather goods website but I like the simplicity of it and it was easy to navigate. It lacks the interactivity.

<http://www.feedmusic.com/>

This is a totally new concept- I like the element of movement here and multiple ways to navigate (scroll or click at the top).

<https://www.thenewmobileworkforce.com/on-race-day>. The panoramic photography on this one is great.

<http://www.humanerescuealliance.org/>

The infographic, video and easy to search, maybe slightly busy but definitely interactive. The big quotes with the photos is nice.

<https://www.upstreamint.org/>

Very unique color blocks and movement.

<https://www.memphiszoo.org/>

Somewhat reminds me of Dig Greenville's homepage. I really like the mobile app slide in:

<https://www.onedrop.org/en/> This site clearly tells a story.

35. **Q:** Should the Vendor provide cloud-based hosting of the new website/s?
A: Yes.
36. **Q:** What are the expected uses of the enriched media called for in the RFQ? Why are they necessary to the success of the website/s?
A: This information should be collected and documented during the requirements phase.
37. **Q:** How often do you expect to update/change the enriched media called for in the RFQ?
A: This information should be collected and documented during the requirements phase.
38. **Q:** Will there be any new content included in this site? When will ReWa create this content? Is any content creation expected as part of this project?
A: Some new and some existing content will be used. The selected vendor will produce new content, as will a third party PR firm.
39. **Q:** In the project requirements, you call for three design options plus revisions, and then three review rounds for the chosen design. Do you anticipate revisions to all three design options before a choice is made? If so, how many rounds of revisions to all three designs?
A: Possibly, depends on how close revision 1 is.
40. **Q:** Will this project require the creation of new infographics or highly interactive features?
A: Yes, similar to the Dig Greenville infographic.

If you have any questions and/or concerns, please do not hesitate to contact Stephanie Selman stephanies@re-wa.org or Julie Dacus at julied@re-wa.org.