



ReWa Capacity Approval Process

Public Main Extension Project

Date: July 26, 2018

For new development, service availability, and general development questions contact Nina Hallissy, PE – Development Project Engineer. There are two classifications of service that require ReWa approval - Service Lateral Connections and Public Main Extensions. A **Service Lateral Connection** refers to a single sewer line typically from a repurposed building, new commercial development, or new single building. Service laterals may connect to a Satellite Sewer Agency sewer line or directly to a ReWa manhole. A service lateral does not require permitting through SCDHEC, therefore once the capacity letter is issued by ReWa, the flow is officially allocated to the development. A **Public Main Extension** refers to a new collection system of sewer lines and manholes typically used for new subdivisions, apartments, townhomes, etc. The new collection system will need to be permitted through ReWa and SCDHEC. ReWa will not officially guarantee flow capacity until plans are approved (refer to Step 2 in the Public Main Extension process). Individual homes or buildings associated with a Public Main Extension do not go through ReWa’s Service Lateral permitting process.

General Inquiries / Pre-submittal Requirements

- 1) Prior to beginning the Capacity Approval Process any general inquiries shall be directed to ReWa’s Development Project Engineer (Contact Nina Hallissy, PE; ph. 864-299-4000, ext. 272; ninah@re-wa.org).
- 2) All development activities shall be coordinated between the developer and the applicable Satellite Sewer Agency serving the property prior to beginning Step 1 of the Capacity Approval Process.
- 3) Should the proposed development require potential connection directly to ReWa’s infrastructure the Satellite Sewer Agency shall first discuss this option with ReWa Engineering before beginning the Step 1 application process.
- 4) If the proposed development is located on a property parcel that either contains or is adjacent to an existing ReWa sewer line easement the Satellite Sewer Agency shall first meet with ReWa Engineering to discuss project specifics before beginning this application process.

Step 1 - Capacity Availability Request

- 1) The developer makes a formal request to ReWa Development Project Engineer for capacity availability in ReWa collection lines and water resource recovery facilities. This request package includes, but is not limited to, information on the following items:
 - a) Project name
 - b) Tax Map Number(s)
 - c) Type of development: residential, multi-family, industrial, etc.
 - d) Flow calculations for requested capacity per SCDHEC Contributory Loadings (in gallons per day).

- e) Proposed water resource recovery facility
 - f) Include attached map with proposed connection point to the Satellite Sewer Agency(s)
 - (1) Should the proposed development require potential connection directly to ReWa's infrastructure the Satellite Sewer Agency shall first discuss this option with ReWa Engineering. The Satellite Sewer Agency shall secure written approval for such a connection point prior to the submittal of the Capacity Availability Request package to ReWa.
 - (2) For project work on parcels that either contain or are adjacent to an existing ReWa sewer line easement the Satellite Sewer Agency and/or Developer shall provide the additional information requested by ReWa resulting from the meeting discussions previously held as required in Item 4 above.
 - g) Completed Public Main Extension Preliminary Capacity Request Form
 - (1) If flow is conveyed through multiple Satellite Sewer Agencies then a signature from each agency must be obtained prior to submittal to ReWa Engineering.
- 2) All items requested must be provided in a complete package to ReWa Development Project Engineer.
 - a) Only documents from Step 1 will be accepted at this time. Step 2 documents will be sent back to the requester.
 - b) ReWa Development Project Engineer will provide status updates to all parties as may be applicable.
 - c) The ReWa Development Project Engineer will review the Step 1 package for completeness and coordinate with the Satellite Sewer Agency as may be necessary before a technical review of the package will begin.
 - 3) For projects involving an additional phase of a previously approved subdivision/development the Developer will need to provide:
 - a) A listing of the lot numbers planned for the submitted phase of construction
 - b) A list of the lot numbers permitted, and related ReWa permit numbers, for previous phases
 - c) A list of the lots built on and/or currently in construction for the previous phases
 - d) A plan for completing the construction of open lots in the previous phases
 - The package will not be considered complete and the technical review of the request will not begin until this information is provided to ReWa.
 - 4) ReWa Engineering will begin a technical review on a completed package once it is received.
 - a) ReWa Engineering will respond to capacity availability request within 10 business days of their receipt of the complete package. If further information is required and/or a physical assessment/study is needed ReWa Engineering will request additional information from the developer or Satellite Sewer Agency. ReWa Engineering will resume review of the Capacity Availability Request once this information is received.
 - 5) For any public main extension project, capacity is allocated on a first come first serve basis during the subsequent Capacity Approval Process (Step 2). Capacity is not guaranteed with the issuance of the Step 1 approved Public Main Extension Preliminary Capacity Form. ReWa strongly encourages the submittal of Step 2 information as quickly as possible.
 - 6) Once item 4b above has occurred and prior to submitting information for Step 2, should the requested flow change for the proposed development a new Step 1 ReWa Capacity Availability Request will be required.
 - 7) The Preliminary Capacity Approval may be rescinded by ReWa if the Step 2 process has not been initiated within two years of the approval date for Step 1.

Step 2 - Capacity Approval Process

- 1) The developer submits a complete package of items on the ReWa Capacity Approval Process Checklist to ReWa Development Project Engineer.
 - a) The ReWa Capacity Approval Process Checklist can be found on ReWa's website at <http://rewaonline.org/resources/development/public-main-extension-pme/>
- 2) Incomplete packages will be returned to the requester.
- 3) All items should be in hard copy form.
- 4) The ReWa Development Project Engineer will review the Step 2 Package for completeness and coordinate with the developer as may be necessary before a technical review of the package will begin.
- 5) ReWa Engineering will begin a technical review on a completed package once it is received.
 - a) ReWa Engineering will respond within 10 business days of their receipt of the complete package. If further information is required ReWa Engineering will request additional information from the developer or Satellite Sewer Agency. ReWa Engineering will resume review of the Capacity Approval Process once this information is received.
 - b) ReWa Engineering will generate the Capacity Approval Letter for distribution to the Satellite Sewer Agency and Developer. This letter allocates capacity in ReWa's system for service to the proposed project.
- 6) The Capacity Approval may be rescinded by ReWa if either of the following issues occur:
 - a) A SCDHEC Construction Permit for the proposed project sewer infrastructure has not been issued within 120 days of the date of the Capacity Acceptance Approval letter.
 - b) A SCDHEC Permit to Operate for the proposed project sewer infrastructure has not been issued within three years of the date of SCDHEC Construction Permit.



Public Main Extension Preliminary Capacity Request Form

Form Revision Date: 4/13/2016

Project Information

Project Name: _____ Date: _____

Engineer (Company): _____ Phone: _____

Engineer (Contact): _____ Signature: _____

Engineer Address: _____ Email: _____

Developer (Company): _____ Phone: _____

Developer (Contact): _____ Email: _____

Developer Address: _____

Tax Map Numbers for Project: _____

Proposed Water Resource Recovery Facility: _____

Estimated Total Sewer Flow: _____ gal/day. Attach Flow Calculations. (Average daily flow as calculated using SCDHEC Unit Contributory Loadings)

Connection Type - Gravity Force Main Connection Point - Satellite Sewer MH ReWa MH

Attach map identifying proposed connection point to existing collection/trunk sewer.

Are Multiple Collection Agencies involved? Yes No If yes, both agencies will need to fill out the respective portions of the form below.

Ownership, Operation & Maintenance of Collection System will be assigned to: _____

Will there be a new Pump Station associated with this development? Yes No

Primary Satellite Sewer Agency Preliminary Approval

Agency Name: _____

Does capacity appear to be available to serve this project? Yes No Approved Connection Point? Yes No

Comments: _____

Collection Agency Signature: _____ Date: _____

Secondary (Transport) Sewer Agency Preliminary Approval

Agency Name: _____

Does capacity appear to be available to serve this project? Yes No

Comments: _____

Collection Agency Signature: _____ Date: _____

ReWa Preliminary Approval

ReWa has verified all affected agencies have completed review form. ReWa Project No: _____

Does ReWa capacity appear to be available to serve this project? Yes No Approved Connection Point? Yes No

Is project authorized to move to the Step 2 permitting process? Yes No ReWa Pretreatment form attached? Yes N/A

Comments: _____

ReWa Representative: _____ Date: _____

This form does not constitute a permit to connect from ReWa or any sanitary sewer agency, nor is it to be used to obtain building permits from any regulatory agency. In cases where capacity appears available to serve a project, such capacity can neither be guaranteed nor reserved by this preliminary approval. **Capacity is allocated on a first come first serve basis during the subsequent ReWa Capacity Approval Process (Step 2).** Upon meeting all requirements (plan review and approval, payment of all applicable fees, etc.), ReWa will issue a separate letter for use in obtaining a SCDHEC Permit to Construct. The engineer shall contact the individual Satellite Sewer Agencies involved to determine their policies, procedures, and requirements. Note: Approval is valid for 24 months from the executed date of this document.