

Addendum I Engineering Indefinite Delivery Contract Project

Posting Date: January 25, 2019

In published Request for Qualifications (RFQ) for Engineering IDC project, please note the following updates:

The new Qualifications opening date is February 13, 2019 at 2:30pm. The new deadline for questions and Reference Questionnaires is February 4, 2019 at 5:00pm.

1. **Q:** Who will be responsible for the day to day administration of the contracts and work orders awarded under the subject solicitation?

A: ReWa Engineering.

2. **Q:** Which firms are the incumbents providing similarly scoped services to ReWa as those identified in the RFQ?

A: Engineering IDC: AECOM, Black & Veatch, Bunnell-Lammons, CoTransCo, Davis & Floyd, Design South, Devita & Associates, Goodwyn, Mills & Cawood, Hazen & Sawyer, Hulsey, McCormick & Wallace, Howard Engineering, Professional Engineering & Associates, Rogers & Callcott, Terracon, Utility Land Service, Weston & Sampson, Wilkins Norwood, and WK Dickson.

Large Capital: AECOM, Black & Veatch, Brown & Caldwell, CDM Smith, CH2M Hill, Constantine, Design South, Goodwyn, Mills & Cawood, Hazen & Sawyer, and WK Dickson

3. **Q:** Can the latest detailed Capital Improvements Plan (CIP) be made available? The CIP online at <https://rewaonline.org/about/in-the-community/capital-improvements/> is dated FY 2015 and FY 2016.

A: The latest 5-year CIP is posted with the other information for this RFQ and is also being placed in the capital improvements section of the ReWa website.

4. **Q:** I understand that for Sections 3.3 through 3.7 information is supposed to be submitted for each category we are proposing on. My question is do you want each of these categories to contain each one of the line items in a section by itself? i.e.

Basin Planning

- Management and Team Location
- Firm Experience and Qualifications
- Project Team and Resources
- Approach

- References

A: Yes – this will help maintain an efficient review process.

5. **Q:** For 3.2 g (page 4), please confirm that consolidated financial statements can be provided in lieu of and audited report.

A: Yes, consolidated financial statements will be accepted for firms that do not have audited reports.

6. **Q:** For 3.2 g (page 4), please confirm that the Financial Statement can be provided in a separate sealed envelope and not within the proposal to further protect confidential information.

A: Yes, the financial information should be provided in a sealed envelope with “Confidential” clearly marked on the outside of the envelope.

7. **Q:** For 3.5 b (page 5), please confirm that ReWa is requesting one (1) master organizational chart for all categories and not a separate organizational chart for each category pursued.

A: No. ReWa is requesting a separate and specific organization chart be provided for each category submittal.

8. **Q:** For 3.5 b (page 5), please confirm that ReWa is requesting one (1) master resume per person encompassing experience for all categories and not a separate resume for each category pursued.

A: A separate resume per category is allowable; please clearly indicate which category a resume pertains to.

9. **Q:** For 3.6 b (page 5), please confirm that ReWa is requesting one (1) additional comprehensive approach for all other categories and not a separate approach for each additional category pursued.

A: A separate approach for each category pursued is requested. For the Conveyance and Process Categories please tailor this approach in response to the example project provided.

10. **Q:** The qualification packages require a CD be included. Is it possible to include a flash drive instead?

A: Yes, flash drives are preferred.

11. **Q:** When it asks for a project name and description, is it a sewer line project for right of way appraisals? Or are you asking me to get customers that are non-right of way appraisal projects, like a divorce appraisal or bank appraisal. How many forms are you asking for?

A: For Right-of-Way services please identify work associated with sewer system infrastructure whenever possible. It is acceptable to identify appraisals and acquisition efforts that involve any utility line project, public infrastructure, roadway or retail/commercial land acquisitions.

12. **Q:** ReWa is the only customer that I am appraising sewer line projects for new rights of way (at the current time). So, do you want me to ask the various ReWa engineers for this survey?

A: The reference form is not intended to be used to solicit a response from ReWa.

13. **Q:** In 3.2 Firm Information, bullet f., What information is being requested to show the “most recent 15 similar projects undertaken by the Firm”?
- A: Tabular listing of project completion dates and budget, with performance indicators to original budget and final cost, as well as performance indicators original and final schedules.**
14. **Q:** In 3.2 Firm Information, bullet f., How much information is required for workload (current and future)? Is this firmwide, local offices, or only team members involved?
- A: Only proposed team members.**
15. **Q:** For the Civil submittal, would the Civil Engineer be responsible for the Stormwater/Land Disturbance Permit application for his particular project, or would that fall under the EI&P IDC?
- A: In the Civil Category, the proposed Civil team would be responsible for all work activities associated with completing the assignment.**
16. **Q:** The Audited Financial Statement is something we have never done. We are small, and the cost and time for an audited statement would preclude us from applying for this IDC. Our accountant supplies a Compiled Financial Statement each year, and that is available for the previous year (2017) at this time. Will this be acceptable?
- A: Yes, your financial statement will be acceptable.**

If you have any questions and/or concerns, please do not hesitate to contact Stephanie Selman stephanies@re-wa.org or Julie Dacus at julied@re-wa.org.